



BRANDON SCHOOL DIVISION

April 17, 2019

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, APRIL 22, 2019
6:00 P.M. (In-Camera) 7:00 P.M. (Public)

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

D. Labossiere
Secretary-Treasurer

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

1.02 Adoption of Minutes of Previous Meetings

- a) Board Meeting, April 8, 2019.
Adopt.

2.00 IN CAMERA DISCUSSION

2.01 Student Issues

- Reports
- Trustee Inquiries

2.02 Personnel Matters

- Reports

- a) Confidential #1 – Personnel Report.

- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

2.04 Board Operations

- Reports
- Trustee Inquiries

3.00 PRESENTATIONS AND COMMUNICATIONS

3.01 Presentations for Information

3.02 Communications for Information

3.03 Communications for Action

4.00 REPORT OF SENIOR ADMINISTRATION

- From Report of Senior Administration

- a) Review Report of Senior Administration – April 22, 2019.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

- a) Finance and Facilities Committee Meeting K. Sumner
- b) Education and Community Relations Committee Meeting K. Fallis

5.02 Delegations and Petitions (Max. 15 minutes)

5.03 Business Arising

- From Previous Delegation
- From Board Agenda
- MSBA Issues

- a) Garden Valley School Division Budget Consultation – February 2019 (Appendix 'A')
- b) Manitoba's Commission on K to Grade 12 Education Review Discussion Paper – April 2019 (Appendix 'B')
- c) Manitoba's Commission on K to Grade 12 Education Review Discussion Paper Summary – April 2019 (Appendix 'C')
- d) Customizable LVLC Brochure – April 3, 2019 (Appendix 'D')
- e) This is Local Choice Campaign – April 3, 2019 (Appendix 'E')
- f) Use of School as Provincial Election Polling Places (Appendix 'F')
- g) e-bulletin – April 10, 2019 (Appendix 'G')
- h) Kindergarten to Grade 12 Review Commission Announcement re Public Consultations – April 12, 2019 (Appendix 'H')
- i) Education Commission Public Consultation Discussion Paper and Workshops – April 12, 2019 (Appendix 'I')

5.04 Public Inquiries (Max. 15 Mins)

5.05 Motions

- 23/2019 That the request of CUPE Local 737, that the President of the Association, Mr. Jamie Rose, be seconded from the Division on a full-time basis from May 1, 2019 to June 30, 2019 for union purposes as per Article 18.04 (a) of the Collective Agreement be approved, subject to the Division being reimbursed by the Association for all salary and benefit costs for the period of the secondment.
- 24/2019 That the amount of \$65,300 from the Operating Fund Accumulated Surplus be allocated to a Linden Lanes Resource Room Capital Reserve Fund for the relocation of the Resource Room, subject to PSFB approval.
- 25/2019 That the low tender from Ben Wiebe Construction in the amount of \$351,021 (excluding GST) for the Linden Lanes – Grooming Room Renovation Project, as recommended by MCM Architects Inc. be accepted.

5.06 Bylaws

By-Law 4/2019

1st Reading:

The 1st reading of By-Law 4/2019 has been deferred to the Monday, May 13, 2019 Board meeting.

By-Law 5/2019

1st Reading:

That By-law 5/2019 being a by-law providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the fiscal year, July 1, 2019 to June 30, 2020 be now read for a first time.

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

- a) Friends of Education Fund Committee Meeting – 4:00 p.m., Tuesday, April 23, 2019, Conference Room.
- b) Brandon School Division and City of Brandon Joint Meeting – 6:00 p.m., Tuesday, April 23, 2019, McLaren Room.
- c) Maryland Park School Ground Breaking/Ribbon Cutting Ceremony – 10:00 a.m., Thursday, April 25, 2019, Maryland Park School Site.
- d) Finance and Facilities Committee Meeting – 1:00 p.m., Tuesday, April 30, 2019, Boardroom.
- e) Support Personnel Labour Management Committee Meeting – 3:45 p.m., Wednesday, May 8, 2019, Conference Room.
- f) Brandon Community Drug and Alcohol Education Coalition Meeting – 9:00 a.m., Thursday, May 9, 2019, Boardroom.

- g) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, May 13, 2019, Boardroom.

7.00 ADJOURNMENT



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, APRIL 8, 2019.

PRESENT:

Dr. L. Ross, Chairperson, Ms. S. Bambridge, Vice-Chairperson, Mr. P. Bartlette, Ms. K. Fallis, Ms. D. Kejick, Ms. L. Letain, Mr. S. Montague, Mr. J. Murray, Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Ms. E. McFadzen, Acting Assistant Superintendent.

REGRETS:

The Chairperson called the meeting to order at 6:00 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added seven (7) In-Camera items to the agenda.

Trustee Ross added one (1) item for In-Camera.

Trustee Bambridge added one (1) item for In-Camera.

Mr. Murray – Mr. Bartlette

That the agenda be approved as amended.

Carried.

1.02 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Budget Deliberations held March 11, 2019 were circulated.

Ms. Kejick – Ms. Letain

That the Minutes be approved.

Carried.

- b) The Minutes of the Special Board Meeting held April 1, 2019 were circulated.

Mr. Bartlette – Mr. Murray
That the Minutes be approved.
Carried.

Mr. Sumner – Ms. Bambridge
That the Board do now resolve into Committee of the Whole In-Camera. (6:03 p.m.)
Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

2.00 IN CAMERA DISCUSSION:

2.01 Student Issues

- Reports

- a) Dr. Marc Casavant, Superintendent/CEO, provided information on two (2) Student Matters.
- b) Ms. Elaine McFadzen, Acting Assistant Superintendent, provided an update on a Student Matter.

- Trustee Inquiries

2.02 Personnel Matters

- Reports

- a) Confidential #1 – Personnel Report was presented.
- b) Mr. Denis Labossiere, Secretary-Treasurer, provided an update on a Personnel Matter.

- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports

- a) The Secretary-Treasurer provided updates on a Property Matter.

- Trustee Inquiries

2.04 Board Operations

- Reports

- a) The Secretary-Treasurer provided an update on a Board Operations Matter.
- b) The Secretary-Treasurer provided information on a Board Operations Matter and received direction from the Board.
- c) Trustee Bambridge spoke on a Board Operations Matter and received feedback from the Board.
- d) Trustee Ross spoke on a Board Operations Matter and the Secretary-Treasurer provided additional information. The matter was discussed and Trustees referred the item to the Finance and Facilities Committee for further review.

- Trustee Inquiries

Ms. Fallis – Mr. Bartlette
That the Committee of the Whole In-Camera do now resolve into Board. (6:55 p.m.)
Carried.

The Chairperson called the public portion of the meeting to order at 7:03 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information

The Brandon Schools Instrumental Music Association (BSIMA) Executive and members attended the meeting and presented and introduced their organization to the Board of Trustees. Student representatives also attended and performed a musical selection for the Board.

Trustees thanked the BSIMA for attending and giving their time to this organization and commended the students for their participation.

3.02 Communications For Information

3.03 Communications For Action

4.00 REPORT OF SENIOR ADMINISTRATION

The Superintendent/CEO provided highlights on the following items from the April 8, 2019 Report of Senior Administration:

- Celebrations
 - Student Behaviour on City of Brandon Buses
 - Prairieaction Foundation Youth Leadership Award
 - Our Journey: Honouring Indigenous Student Success
- Information Items
 - Proclamation re: Perfect Attendance Month
 - Substitute Teacher Workshop/Learning Session
 - New Scholarship Agreement for the 2018-2019 School Year
- Presentations
 - Continuous Improvement Plan Data, and Report from Research, Assessment and Evaluation Specialist – M. Wilson
 - Continuous Improvement at Vincent Massey High School – B. Ridgen, B. Williams, K. Grindey

Trustees asked questions for clarification. Trustee Fallis thanked Mr. Seekings for his involvement in the Honouring Indigenous Student Success event.

Ms. Bambridge – Mr. Murray

That the April 8, 2019 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

a) Finance and Facilities Committee Meeting

The written report of the Finance and Facilities Committee meeting held on April 2, 2019 was circulated.

Mr. Sumner – Mr. Montague
That the Report be received and filed.
Carried.

5.02 Delegations and Petitions

5.03 Business Arising

- From Previous Delegation
- From Board Agenda
- MSBA Matters

- a) Webinar Invitation – Nurturing Governance Capacity
- b) MSBA Executive Candidate Profiles 2019
- c) G Draper Response in Manitoba Cooperator – March 13, 2019
- d) 2019 Federal Budget Plan Excerpts – March 20, 2019
- e) Mark Dickof Memorial Scholarship Award Application Package – Spring 2019
- f) 2019 Trustee Code of Conduct
- g) 2019 Harassment Investigation Procedure
- h) Manitoba Ombudsman: The Public Interest Disclosure (Whistleblower Protection) Act
- i) Public Education Review Submission – Killarney Parent Advisory Council
- j) Amalgamation Talk Raises Concerns – Brandon Sun – March 26, 2019
- k) Municipality of Grassland Speaks Out Against School Division Mergers – Brandon Sun – March 26, 2019
- l) Education Review Brochure
- m) Swan Valley School Division – Municipality PowerPoint
- n) Local Voices, Local Choices MSBA Convention 2019 - Record of Proceedings

5.04 Public Inquiries (max. 15 minutes)

Mr. Peter Buehler, President, Brandon Teachers' Association (BTA), spoke on behalf of the BTA. The Board Chairperson requested that Mr. Buehler attend a future Board meeting under Delegations and Petitions, where he could provide background and pose a question for Board response at a subsequent Board meeting.

5.05 Motions

16/2019 Ms. Fallis – Mr. Bartlette

That the Service Purchase Agreement between Prairie Mountain Health and Brandon School Division for the purchase of Occupational Therapy services effective April 1, 2019 be approved.

Carried.

17/2019 Ms. Bambridge – Ms. Kejick

That the Service Purchase Agreement between Prairie Mountain Health and Brandon School Division for the purchase of Speech Language services effective April 1, 2019 be approved.

Trustee Bartlette asked questions for clarification.

Carried.

18/2019 Mr. Sumner – Ms. Letain

That the Five-Year Capital Plan 2020-2021 to 2024-2025 be approved for submission to the Public Schools Finance Board.

Trustee Bartlette asked questions for clarification.

Carried.

19/2019 Mr. Bartlette – Mr. Murray

That the purchase of four (4) Blue Bird propane school buses for the 2019-2020 school year in the amount of \$608,206.68 (including taxes) be funded by the School Bus Reserve.

Carried.

20/2019 Ms. Letain – Ms. Bambridge

That the Tender from BellMTS in the amount of \$179,319.00 (including taxes) to supply seventy-five (75) Cisco Switches funded through the 2018-2019 operating budget be accepted.

Carried.

21/2019 Ms. Kejick – Ms. Letain

That the Tender from Broadview Networks Inc. in the amount of \$65,175.88 (including taxes) to supply Network Access Control funded through the 2018-2019 Operating Budget be accepted.

Carried.

22/2019 Mr. Bartlette – Mr. Murray

That the following tuition fees be approved for the 2019-2020 year:

Transfer Fee	\$ 1,300
Residual Fee	\$ 5,795
Non-Resident (First Nations)	\$12,200
International Student Fees	\$12,200

Trustee Bartlette asked questions for clarification.

Carried.

5.06 Bylaws

Mr. Montague

By-Law 3/2019

2nd Reading:

That By-law 3/2019, being a borrowing by-law in the amount of \$388,800 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

School

Project

Crocus Plains Regional Secondary School	Kitchen Exhaust Ventilation Upgrade & Roof Replacement Area A6
Earl Oxford Middle School	Grooming Room
George Fitton School	Roof Replacement
King George School	Roof Replacement
Maryland Park School	New K-8 School
Vincent Massey High School	Roof Replacement Areas D and G

be now read for the second time, having been first read on March 11, 2019.

Carried.

3rd Reading:

That the rules be suspended and By-Law 3/2019 be now read for a third and final time, and taken as read, finally passed.

Carried.

5.07 Giving of Notice

Mr. Murray

I hereby give notice that at the next Regular meeting of the Board of Trustees, I, or someone in my stead, will introduce By-law 4/2019, for the purpose of borrowing to meet partial costs for various construction projects in the Division.

Mr. Murray

I hereby give notice that at the next regular meeting of the Board of Trustees, I, or someone in my stead, will introduce By-law 5/2019 being a by-law providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the fiscal year, July 1, 2019 to June 30, 2020.

5.08 Trustee Inquiries**6.00 ANNOUNCEMENTS**

- a) Parent/Guardian/Division Committee Meeting – 7:00 p.m., Wednesday, April 10, 2019, Boardroom.
- b) Finance and Facilities Committee Meeting – 1:00 p.m., Tuesday, April 16, 2019, Boardroom.
- c) Education and Community Relations Committee Meeting – 1:00 p.m., Wednesday, April 17, 2019, Boardroom.
- d) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, April 22, 2019, Boardroom.

7.00 ADJOURNMENT

Ms. Bambridge – Ms. Fallis

That the Board do now adjourn. (8:32 p.m.)

Carried.

Chairperson

Secretary-Treasurer



BRANDON SCHOOL DIVISION

Report of Senior Administration to the Board of Trustees

April 22, 2019

A. Administrative Information

I. CELEBRATIONS

1. INTERNATIONAL HIGH SCHOOL TEACHER PROGRAMME – CERN, THE EUROPEAN ORGANIZATION FOR NUCLEAR RESEARCH

Chris Sarkonak, Teacher, Crocus Plains Regional Secondary School, has been selected as one of 48 high school physics teachers worldwide to attend this year's International High School Teacher Programme at CERN in Geneva, Switzerland. Mr. Sarkonak will increase his knowledge of cutting-edge particle physics through participation in lectures, site visits, exhibitions and hands-on workshops from many of the world's top physicists.

2. DONATION TO FOOD FOR THOUGHT

Maple Leaf Foods Inc. has committed \$105,000.00 over three years to Food for Thought, a Brandon School Division program that provides breakfast and snacks to students.

3. 2019 WINNIPEG BRAIN BEE

Vincent Massey High School sent a team of eight students to the 2019 Winnipeg Brain Bee in March. For the third year in a row, Vincent Massey students placed first and third overall, demonstrating a very strong knowledge of neuroscience topics. The first place winner, Elayna P-T, will move on to the Canadian National Brain Bee in Hamilton, Ontario in May.

“Accepting the Challenge”

II. COMMUNITY CONNECTIONS

The following community connections were made by Dr. Casavant, Superintendent/CEO from April 3, 2019 to April 16, 2019.

- April 3, 2019 – meeting with Rod Sage, City Manager/Chief Administrative Officer, City of Brandon
- April 4, 2019 – Brandon School Division Research Advisory Committee meeting
- April 4, 2019 – Information meeting - Manitoba Association of School Superintendents (MASS) Field-Led Leadership Course
- April 9, 2019 – meeting with Honourable Kelvin Goertzen, Minister of Education and Training, and Grant Doak, Deputy Minister of Education and Training
- April 10, 2019 – school visit and meeting with staff – J. R. Reid School
- April 10, 2019 – meeting with Janet Tomy, Coordinator, Student Achievement, Support and Innovation; and Helen Settee, Director, Indigenous Inclusion Directorate, Manitoba Education and Training
- April 10, 2019 – Parent/Guardian/Division Committee meeting
- April 12, 2019 – presentation re: Jordan's Principle (Prairie Mountain Health)
- April 12, 2019 – Indigenous Education Leadership Round Table meeting
- April 16, 2019 – Continuous Improvement Plan – Divisional Leadership Team meeting

III. SUSPENSIONS

<u>SCHOOL</u>	<u>NO./STUDENTS</u>	<u>NO./DAYS</u>	<u>REASON</u>
Elementary Schools	7 total	4 – 4 day 3 – 5 day	Unacceptable Behaviour Assaultive Behaviour
High Schools	15 total	1 – 3 day 2 – 3 day 4 – 3 day 1 – 4 day 3 – 5 day 3 – 5 day 1 – 15 day	Weapons Drug and Alcohol Policy Unacceptable Behaviour Unacceptable Behaviour Drug and Alcohol Policy Unacceptable Behaviour Assaultive Behaviour

IV. INFORMATION ITEMS

1. MANITOBA EDUCATION AND TRAINING CORRESPONDENCE

PROCLAMATION RE: EDUCATION WEEK

For InformationDr. Casavant

Correspondence has been received from Honourable Kelvin Goertzen, Minister of Education and Training, proclaiming April 15-19, 2019 as Education Week. This is proclaimed in observance of the many important contributions of those involved in educating and improving educational outcomes for elementary and secondary students in Manitoba.

2. CROCUS PLAINS REGIONAL SECONDARY SCHOOL OFF-SITE ACTIVITY

For Information Dr. Casavant

Crocus Plains Regional Secondary School submitted an off-site activity request for math students, consisting of three (3) male and three (3) female students in grades 11 and 12, to make a trip to Waterloo, Ontario from April 7 to April 10, 2019 in order to participate in the Canadian Team Mathematics Contest at the University of Waterloo.

Mr. Chad Cobbe, School Leader, Crocus Plains Regional Secondary School recommended this trip for approval. Dr. Marc D. Casavant, Superintendent/CEO has given approval for this trip.

V. PRESENTATIONS

1. COORDINATOR, BRANDON COMMUNITY DRUG AND ALCOHOL EDUCATION COALITION

For Information A. McGuire-Holder

Angela McGuire-Holder, Coordinator, Brandon Community Drug and Alcohol Education Coalition, will provide an update on her current work with Brandon School Division.

2. INDIGENOUS EDUCATION LEARNING SPECIALIST

For Information A. Martin

Amie Martin, Indigenous Education Learning Specialist, will provide an update on her current work with Brandon School Division.

3. CONTINUOUS IMPROVEMENT AT SPRING VALLEY COLONY SCHOOL

For Information K. Penner

Kelsey Penner, Head Teacher, Spring Valley Colony School, will share an update from the School.

4. DEPARTMENT OF MANAGEMENT AND INFORMATION SYSTEMS TECHNOLOGY

For Information B. Ewasiuk

Brent Ewasiuk, Director, Management and Information Systems Technology, will provide an update on current priorities within his portfolio.

5. MONITORING REPORT ON BOARD GOVERNANCE GOAL 1 – FINANCE AND FACILITIES

For Information D. Labossiere

Denis Labossiere, Secretary-Treasurer will provide information for Board consideration related to Board Governance Goal #1: Finance and Facilities – *Implement a multi-year budget strategy to plan for future sustainability and attempt to limit the school property tax impact on a typical home to the sum of inflationary pressures plus enrollment growth. Ability to achieve this goal is dependent upon provincial guidelines and funding support. Please see Appendix A.*

B. Business Arising for Board Action

I. INFORMATION FOR DISCUSSION AND CORRESPONDENCE

1. PERSONNEL REPORT

For Information Y. Otukoya

Included in the agenda package as Confidential #1 is the Personnel Report, a listing of resignations and employment approved by the Superintendent/CEO and Secretary-Treasurer since the last meeting.

II. SENIOR ADMINISTRATION RESPONSE TO TRUSTEE INQUIRIES

This report from members of the Brandon School Division Senior Administration is submitted respectfully for your consideration, action, and information.

Dr. Marc D. Casavant
Superintendent/Chief Executive Officer



MONITORING REPORT ON BOARD GOVERNANCE GOAL 1 – FINANCE AND FACILITIES

1. Reference to Board Goal or Continuous Improvement Plan

This report is to monitor the Board Governance Goal for Finance and Facilities that states:

“Implement a multi-year budget strategy to plan for future sustainability and attempt to limit the school property tax impact on a typical home to the sum of inflationary pressures plus enrollment growth. Ability to achieve this goal is dependent upon provincial guidelines and funding support.”

2. Monitoring Period

This goal is monitored through the approval of the Final Budget for 2019-2020 and the 2019 Special Levy (Motion 15/2019).

3. Reasonable Interpretation of this Goal

I interpret this goal to mean that on an annual basis, the Division is to plan for sustainability over several budgets using any means/resources available, such as capital reserves & provincial funding, while trying to limit the 2019 Special Levy increase to the sum of the Consumer Price Index of 2.40% and projected enrollment growth of 1.29% for a total of 3.69%.

4. Limitations, with respect to this goal

Our ability to achieve this goal is dependent upon provincial guidelines, funding support and total school property assessment. The uncertainty and timing of provincial funding makes it difficult to implement multi-year budgets, but the effective use of Capital Reserves can assist with sustainable budgets and minimizing the impact on school property taxes.

For 2019, this goal was either impacted or limited by the following:

- The Division received an additional \$550,576 (1.0%) in funding from the Province.
- The following Ministerial directions and guidelines used in developing the budget:
 - Provincial Guidelines for Bill 28 – The Public Services Sustainability Act.

- Reduction of \$308,002 in the Tax Incentive Grant (TIG). This reduction will continue for the next 4 years and has a direct impact on the Special Levy of approximately 0.65%.
- Cap on the General Support Grant (GSG) to offset Division payroll taxes remains unchanged and is based on December 31, 2018 payroll taxes.
- 2% reduction in Division Administration cost limits.
- Limit any increases to the Special Requirement to two percent (2.0%).
- Enrollment growth and its impact on staffing, facilities, supply and equipment expenditures.

Further to the items above, the following will also impact this goal in the future:

- Provincial Funding
 - When estimated enrollment growth exceeds the provincial forecast
 - Changes in base, categorical and equalization funding
 - Grants
- Provincial Legislation
- Programs and Infrastructure
- # of Division Scolaire Franco-Manitobaine (D.S.F.M.) resident students
- Salary and benefit costs for employees
- Uncontrollable expenditures that increase higher than the inflation rate

5. Statement of compliance, partial compliance, or non-compliance with the following as evidence

I, Dr. Marc D. Casavant, Superintendent/CEO, am reporting compliance for this Board Goal.

The Board achieved its Board Governance goal with the \$105.8 million operating budget for 2019-2020. The final budget resulted in a 0.85% increase in the Special Requirement, a 1.59% increase in the Special Levy, a 0.39% decrease in the mill rate and a 0.39% decrease in school property taxes for a typical home in 2019, which is 4.08% lower than the Board Governance Goal of 3.69%.

Dr. Marc D. Casavant, Superintendent/CEO

Date

6. Statement of Acceptance

The Board finds the monitoring report on Finance and Facilities Goal #1 – “Implement *a multi-year budget strategy to plan for future sustainability and attempt to limit the school property tax impact on a typical home to the sum of inflationary pressures plus enrollment growth. Ability to achieve this goal is dependent upon provincial guidelines and funding support*” to be acceptable, acceptable with recommendations, or not acceptable.

The Board will discuss this further and a motion will be forthcoming at a future meeting.



BRANDON SCHOOL DIVISION

Finance and Facilities Committee Minutes

Tuesday, April 16, 2019 – 1:00 p.m.

Boardroom, Administration Office

Present: K. Sumner (Chair), P. Bartlette S. Montague
D. Labossiere, E. Jamora, C. Cramer

Guests: L. Ross (arrived at 1:09 p.m.)

1. CALL TO ORDER

The Finance and Facilities Committee Meeting was called to order at 1:03 p.m. by Committee Chair, Trustee Kevan Sumner.

2. APPROVAL OF AGENDA

The agenda was approved with three additions: Two In-Camera items and the MUST Fund.

3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of the April 2, 2019 meeting were received as information.

4. COMMITTEE GOVERNANCE GOAL ITEMS

A. 2019-2020 BUDGET PROCESS

Due to time constraints this item was deferred to the next Finance and Facilities Committee meeting.

B. SCHOOL CATCHMENTS

Ms. Caroline Cramer, Director Facilities & Transportation, and Mr. Denis Labossiere, Secretary-Treasurer, reviewed the Maryland Park School catchment area information.

The Committee discussed the current City of Brandon school catchments, Maryland Park School neighbourhood map, projected enrolment numbers, transportation and school capacities. Modifications will be made to the Maryland Park Catchment based on guidelines set by the Committee.

The Committee set the following timelines regarding the catchment:

- April 30, 2019 – 1:00 p.m., Finance and Facilities Committee Meeting
- May 22, 2019 – 7:00 p.m., Public Information Session – Crocus Plains Regional Secondary School
- June 4, 2019 – 1:00 p.m., Finance and Facilities Committee Meeting
- June 10, 2019 – 7:00 p.m., Approval of Maryland Park School Catchment area – Regular Board meeting

C. CAPITAL RESERVE – LINDEN LANES – RESOURCE ROOM RELOCATION

The Secretary-Treasurer reviewed his memorandum to the Committee regarding the Linden Lanes School Resource Room Relocation.

Although PSFB covers the grooming room renovation costs, it does not cover the Resource Room relocation. Relocation of the existing Resource Room space is required to accommodate the grooming room installation.

The Committee agreed to the recommendation as presented.

Recommendation:

That the amount of \$65,300 from the Operating Fund Accumulated Surplus be allocated to a Linden Lanes Resource Room Capital Reserve Fund for the relocation of the Resource Room, subject to PSFB approval.

D. LINDEN LANES GROOMING ROOM RENOVATION

The Secretary-Treasurer reviewed the Tender results and the letter from Public Schools Finance Board regarding the Linden Lanes Grooming Room renovation. The Committee agreed to the recommendation as presented.

Recommendation:

That the low tender from Ben Wiebe Construction in the amount of \$351,021 (excluding GST) for the Linden Lanes – Grooming Room Renovation Project, as recommended by MCM Architects Inc. be accepted.

(Trustee Ross exited at 3:22 p.m., returned at 3:27 p.m.)

5. OTHER COMMITTEE GOVERNANCE MATTERS

A. IN CAMERA

Mr. Denis Labossiere, Secretary-Treasurer provided background on two In-Camera items and received Committee direction.

B. IN-CAMERA

The Committee reviewed an item of correspondence from CUPE local 737. Trustees asked questions for clarification and provided direction to the Secretary-Treasurer.

C. CONFIRM PAYMENTS OF ACCOUNT (FEBRUARY & MARCH)

The payments of account for the months of February & March were provided for information.

The reports were accepted as circulated.

D. REVIEW MONTHLY REPORTS (FEBRUARY)

Mr. Labossiere reviewed the financial report for February and answered Trustee questions. The report was accepted as circulated.

OPERATIONS INFORMATION

- The Secretary-Treasurer provided an update on the following:
 - March 31, 2019 Audit
- The Secretary-Treasurer provided an update on the following projects:
 - Maryland Park School
 - New Era – Steam Unit Ventilation Replacement
 - King George – RTU Replacement
- Ms. Eunice Jamora, Assistant Secretary-Treasurer provided information on the following:
 - Tender/Quotation Summary – Under \$50,000:
 - Paper Tender

Due to time constraints, the Committee deferred the remaining items on the agenda to the May 21, 2019 Finance and Facilities Committee meeting.

6. NEXT REGULAR MEETING: Tuesday, April 30, 2019, 1:00 p.m., Boardroom.

The meeting adjourned at 3:34 p.m.

Respectfully submitted,

K. Sumner (Chair)

P. Bartlette

S. Montague

J. Murray (Alternate)



BRANDON SCHOOL DIVISION

Education and Community Relations Committee Minutes

Wednesday, April 17, 2019 – 1:00 p.m.

Boardroom, Administration Office

Present: K. Fallis (Chair), D. Kejick, L. Letain, P. Bartlette (Alternate)
M. Casavant

Guest: S. Bambridge, Gail Cullen, Jason Gobeil, Frank Tacan

1. CALL TO ORDER

The Education and Community Relations Committee Meeting was called to order at 1:03 p.m. by Committee Chair Trustee Fallis.

2. APPROVAL OF AGENDA

The agenda was approved as circulated.

3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of January 16, 2018 were received as information.

4. COMMITTEE GOVERNANCE GOAL ITEMS

A) Tipi Tour Legacy Project

Dr. Marc Casavant, Superintendent/CEO, spoke to this item, noting that decisions were required regarding where the first Brandon School Division Tipi will be placed, and what message would be shared inside the Tipi. Discussion took place regarding the installation of the Tipi in late September 2019 to coincide with an Indigenous Education Week.

Mr. Jason Gobeil noted that Indigenous Awareness Week takes place the week of September 30 to October 4, 2019 and it would be a great time to have the Tipi installation occur. The Committee discussion installation preparations, ceremony and activities.

Trustees indicated they would like the message inside the Tipi to be about the Indigenous Languages in the Brandon area and include the Indigenous languages of students in the BSD. Mr. Kevin Tacan, Brandon School Division Indigenous Elder, noted that 2019 has been declared the Year of Indigenous Languages by the United Nations, which aims to raise awareness of the consequences of the endangerment of Indigenous languages across the world, with an aim to establish a link between language, development, peace and reconciliation.

Frank Tacan spoke to the Tipi message also, and felt that a message regarding bullying, respect for each other, truth and honesty should be included in one of the Tipis. Further discussion took place regarding core teachings in schools, images that could be included on the plaques in the Tipi, and the message on the plaque outside the Tipi.

Mr. Tacan suggested that the first Tipi be installed at the Brandon School Division Administration Office. Mr. Gobeil added that this would show the importance and significance of this project to the organization as a whole.

It was agreed that Ms. Delvina Kejick, Trustee, and Mr. Kevin Tacan, Indigenous Elder, would work with Dr. Casavant to establish a small committee to develop the messages on the inside of the Tipi which will be brought to the Board Committee as a recommendation.

5. OTHER COMMITTEE GOVERNANCE MATTERS

A) Sub-Committee Reports

- Brandon Community Drug and Alcohol Education Coalition – December 6, 2018
- Brandon Urban Aboriginal People's Council – March 28, 2019
- Friends of Education Fund – November 27, 2018
- Parent/Guardian/Division – April 10, 2019

6. OPERATIONS INFORMATION

7. NEXT REGULAR MEETING: TBD

The meeting adjourned at 1:53 p.m.

Respectfully submitted,

K. Fallis(Chair)

D. Kejick

L. Letain

P. Bartlette (Alternate)



BRANDON SCHOOL DIVISION

COMMUNITY DRUG AND ALCOHOL EDUCATION COALITION MEETING

December 6, 2018 9:00 am to 10:30 am

Present:

Addictions Foundation of Manitoba
Assiniboine Community College
Brandon Ministerial Association

Brandon Police Service
Brandon School Division

Child and Adolescent Treatment Centre
Family Services and Labor
Prairie Mountain Health

Jamie Tompkins
Caley Strachan
Dwayne Dyck
Allan Peters, Youth For Christ
Chief Wayne Balcaen
Elaine McFadzen
Chad Cobbe
Trustee Peter Bartlette
Jaime Lombaert
Brad Twordik
Angela McGuire-Holder
Chris Bromley
Ferlin Asham
Deanne Baker

Regrets:

Addictions Foundation of Manitoba
Brandon Friendship Centre

Brandon School Division

Brandon University
CFB Shilo
Child and Family Services
City of Brandon
Community Development Department
Family Services and Labor
Prairie Mountain Health
Probation Services

Lorri Mathieson
Gail Cullen
Angela Griffith
Bryce Ridgen
Ken Seekings
Trustee Lisa Letain
Karen Doty-Sweetnam
Elaine Desbiens
Breanna Dick
Mayor Rick Chrest
Richard Greer
Mark Hewins
Pam Whitfield
Liz Spence

Welcome and Agenda Review

Mrs. McFadzen welcomed everyone to the meeting. Introductions were done. The minutes of the February 22, 2018 meeting were reviewed. No changes or omissions were noted.

Coordinator's Report (including Youth Revolution)

Ms. McGuire-Holder's report is attached.

Partner Updates

Addictions Foundation of Manitoba

- Getting a lot of requests for meth presentations – just did a presentation at the Brandon Friendship Centre
- There is a new focus on cannabis presentations with the new legislation – will be doing presentations to high school students
- Staff in schools are working with the Mayor's Not Even Once Youth Addictions Prevention Program. Meth is still the main presentation being requested

Assiniboine Community College

- Hosting information sessions on the legalization of cannabis – safe practice harm reduction

Brandon Ministerial Association

- Would like someone from the Brandon School Division to come to one of the meetings to have a discussion on how Brandon Ministerial Association can work with schools

Youth for Christ

- Working with specific groups of people who are entrenched with drug and alcohol issues
- Looking to provide better long term support for youth

Brandon Police Service

- Have been extremely busy
- New federal legislation will come into effect on December 18, 2018 in which police officers who have an approved screening device on hand will be able to test a breath sample of any driver they lawfully stop, even without reasonable suspicion that the driver has consumed alcohol
- Have added a new position in the Drug Unit to investigate methamphetamine drug issues – education sessions and enforcement
- BPS has added an Exploited Youth Intelligence Officer to work with exploited youth
- Bill 7 will come into effect in June 2019 – less time involved with police, court, and criminal records for first time offenders
- Two cannabis stores are open in Brandon – haven't seen a huge increase in impaired driving so far
- Operation Festive Spirits 2018 started on December 1 - check stops and education campaign around getting a ride home after consuming alcohol and driving sober

- Brandon Shoppers Mall hosted the 2018 Coppers Shoppers event partnering with the Brandon Police Service and Brandon Crime Stoppers. 20 students were able to go out shopping with 20 police officers. Students were able to buy items for themselves and also received \$200 to shop for their family
- Constable Alice Potter will be taking Constable Richards position as the K-8 School Resource Officer – Mrs. McFadzen recognized Constable Richards for the work he has done in our schools
- There is no legal ability to sell edible cannabis items in Manitoba yet. Police continue to caution people to not consume anything. It takes much longer for edible cannabis to get into the system so people may overconsume because of the time that it takes to start showing an effect
- Chief Balcaen recognized the work that Ms. McGuire-Holder has done with YR and the social media platform that has been created

Brandon School Division

- The City of Brandon is hosting the Mayor's Not Even Once Youth Addictions Prevention Program. Skid Row CEO Joe Roberts will headline the presentations as follows:
 - Thursday, December 6, 2018 – morning – Neelin High School
 - Thursday, December 6, 2018 – afternoon – Vincent Massey High School
 - Friday, December 7, 2018 – afternoon – Crocus Plains Regional Secondary School
 Presentations will take place directly at the schools. There will also be a parent/community presentation on Friday, December 7, 2018, starting at 6:00 pm at the Cultural Resource Centre (638 Princess Avenue, east doors).

Earl Oxford School

- Since the legalization of cannabis have seen an increase in vaping – vaping has taken the place of smoking at Earl Oxford
- Attended a PD from Safer Schools Together – gave some tips for searching Snapchat and Twitter to see what students are posting online
- Will have a MADD presentation in March
- Thanked Brandon Police Service for the Copper Shopper event – the Earl Oxford student who was able to be a part of the event was very grateful
- December 13 - will host a turkey dinner for the whole school
- Increase in number of breakfasts, lunches and snacks being given out
- Thirty-one Christmas hampers given out through Earl Oxford families

Kirkcaldy Heights School

- Haven't seen cannabis, smoking or alcohol – but have seen an increase in vaping as well

Crocus Plains Regional Secondary School

- Hasn't been any kind of marked difference in use or abuse of cannabis as far as staff have seen
- Smoking has decreased, but there is a significant increase in vaping. Trying to explore what kind of preventative measures can be taken

- Brandon School Division's Administrative Procedure has just been updated to include vaping

Child and Adolescent Treatment Centre

- The Rapid Access to Addictions Medicine Clinic (RAP) is up and running out of 7th Street Health Access. All of the clinics in Manitoba are open. Doctors are available on Tuesday and Wednesday – 11:00 to 1:00. Have had quite a few referrals
- Doing meth presentations and working on cannabis presentations as well
- Mental Health and Addictions Strategy report *Improving Access and Coordination of Mental Health and Addictions Services: A Provincial Strategy for all Manitobans* speaks to how to treat and respond to meth addictions
- EMTs can now give narcan to prevent a methamphetamine overdose. Need to figure out what the next steps would be for the use – detox, etc.
- Youth Wellness Day will take place December 7, 2018 for all grade 9 students. Joe Roberts and Val Caldwell will be guest speakers with other breakout sessions available
- Mental Health Commissions Event – Headstrong Anti Stigma Summit will be held in February. The speakers are young adults with lived experiences

Prairie Mountain Health – 7th Street Access

- Community Mental Health Nurse has been recently hired to the RAP Clinic. Hoping to be at the clinic Monday thru Friday – 10:00 to 6:00

Probation Services

- Overall numbers are down but are seeing more co-occurring disorders – meth use, mental health issues
- Legalization of cannabis has allowed clients be more open about their use of cannabis
- Involved with Community Mobilization
- Doing more community outreach – more supportive roles in the community, more multiagency meetings, more presentations in schools

Peter Bartlette – Education Review

Trustee Bartlette said that from January to June the government will be doing an educational review, with changes to be made before the end of 2019. The government focus will be looking at efficiencies and better outcomes. There are things that the community values about Brandon School Division so community members (agencies) are encouraged to share this with the government if there is an opportunity for community input.

Meeting adjourned at 10:15 am.

Next Meeting Date

Thursday, March 21, 2019 9:00 – 11:30 am

Board Room, Brandon School Division Administration Office

Mission: *Emphasis on the prevention of harm from the rise of drugs and alcohol through students' choice of positive lifestyles. Accomplished through education, life-style wellness activities, leadership opportunities together with community & school volunteerism*

Theme: *Youth Revolution Changing the Way Youth Interact in their Community...#MakingtheDifference in their schools and community*

Youth Revolution- creating cohesive, spiral support opportunities for students to enhance their protective factors against the use of drugs, alcohol and other risk-related behaviour

YR Community Partnership & Projects

- Human Rights Day Project (City of Brandon- Community Development). Dec 11th.
- CF industries community Mini-Grants. Eight of our grants were tentatively approved- projects vary from environmental focus to water testing.
- Brandon University Psychiatric Nursing Practicum- Hot Chocolate Chats (upcoming)
- Vincent Massey – Sockevember project
- Rising Youth Grant (Government of Canada) Feeding our Community Project
- Several ongoing relationships with Seniors homes (JRR/King George/ Riverview/RH and VM)
- Chamber Luncheon- Crocus & VM high school YR enjoyed the lunch presenter (USA Consulate)
- Movember Project (Riverheights school)
- Headstrong Anti-Sigma Summit (YR teams as well as teams from rural MB)- Feb. 28th

YR Volunteering in the Community & School Community

- Helping Hands Soup Kitchen donating/volunteering
- Samaritan House donating/volunteering
- Christmas Cheer volunteering
- Military Cards (King George)
- Christmas Cheer (8 school YR teams)
- Grim Acres

Special Interest

Beyond the Hurt Bullying Prevention Training- 5 new YR teams were trained (Riverview, George Fitton, O'Kelly, New Era, JR Reid).

February 27th **PINK** day

YR- SWAT team at Crocus



Follow us on twitter @YR_in_BrandonMB
#MakingtheDifference



**MINUTES OF THE MEETING OF THE BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL
HELD MARCH 28, 2019 AT 4:00 P.M. IN THE COUNCIL CHAMBER, CITY HALL**

Present:

Leah LaPlante, Chair
Councillor Kris Desjarlais, Vice Chair
Councillor Jeff Fawcett
Kevan Sumner, Brandon School Division Board
Debbie Huntinghawk, Brandon Friendship Centre
Flora Strong, Citizen Representative

Regrets:

David Ironstand, Dakota Ojibway Tribal Council
Penny Gilson, Prairie Mountain Health
Dr. Marc Casavant, Brandon School Division Administration
Steven Robinson, Brandon University
Amie Martin, Citizen Representative
Lorraine Pompana, Citizen Representative
Richard Greer, Citizen Representative

1. Call to Order

The Chair called the meeting to order at 4:07 p.m.

2. Smudging & Opening Prayer

Gerry Oleman opened the meeting with smudging and a prayer.

3. Adoption of Agenda

The agenda of the March 28, 2019 meeting of the Brandon Urban Aboriginal Peoples' Council was adopted by consensus.

4. Approval of Minutes – January 31, 2019

The minutes of the January 31, 2019 meeting of the Brandon Urban Aboriginal Peoples' Council were adopted by consensus.

5. New Business

a. Missing & Murdered Indigenous Women Presentation – Aaliyah Blackhawk

Aaliyah Blackhawk provided the group with a verbal and powerpoint presentation with respect to missing and murdered Indigenous Women in Canada. Ms. Blackhawk advised that she was a student at the Neelin Off-Campus High School and she had completed the research on this issue as a project for her school. She advised that, through her research, she had determined that there were over 4,000 girls/women missing or murdered in Canada since 2012. She stated, and the group unanimously agreed that this was not acceptable. Aaliyah commented that, in her opinion, there was much less effort put into

**MINUTES OF THE MEETING OF THE BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL
HELD MARCH 28, 2019 AT 4:00 P.M. IN THE COUNCIL CHAMBER, CITY HALL**

finding missing Indigenous girls/women than Non-Indigenous; however, that was not the point of her project, the point was that this problem needed to be urgently addressed. Ms. Blackhawk also noted that economics and poverty forced young Indigenous females off the Reserves and into the Urban Centres without any supports, financial or otherwise, making them very vulnerable. Aaliyah also stated that it takes everyone from all walks of life to work together to even begin to solve this problem.

She advised that the Virden Collegiate as well as Neelin High School both had very good programs in place with Indigenous students and staff working together

b. Draft By-law Amendment – Amber Chapil

Amber provided a brief overview of the proposed amendments to the by-law prior to it being presented back to City Council. Amber advised that, if approved by BUAPC, the By-law would be presented to City Council for 3rd Reading on April 15, 2019, following which Legislative Services could move forward with the application process for citizen members. Debbie confirmed that she would be sending a copy of the application form to all members as soon as it was ready to go. It was also noted that an ad would be placed in the Brandon Sun, on the City of Brandon Website and on the BUAPC Facebook page. The group around the table agreed that the changes were acceptable and the following resolution was carried unanimously.

Fawcett-Desjarlais

That the Brandon Urban Aboriginal Peoples' Council recommend City Council approve By-law No. 7225 to amend the By-law No. 6988, subject to the following amendments:

- i. 1 (a) Deleting in Section 2.(b)(1) the word "Aboriginal" and substituting the word "Indigenous";
- ii. 1 (b) Deleting in Sections 4.(a), 4.(a)(1), 4.(a)(2), 4.(a)(4) and 4.(a)(5) the words "Aboriginal people" and substituting therefor the words "Indigenous people";
- iii. Revising 1 (c) deleting in Section 5.(a)(10) the words "who shall be" and substituting therefor the words "with preference given to" and deleting the word "Aboriginal" and substituting therefor the word "Indigenous"; and
 - a. Deleting in Sections 5.(a)(10)(i) and 5.(a)(10)(ii) the word "shall" and substituting the word "may". CARRIED

c. Proposition of a Proclamation of Indigenous Education & Awareness Week – Jason Gobeil

Jason advised that he had had discussions with the Brandon School Division, Assiniboine Community College and Brandon University on the possibility of having the week of September 30 – October 4, 2019 proclaimed as Indigenous Education Week. He stated that Dr. Casavant was in full support of this and that the Brandon School Division planned to have their Tipi Tour Legacy Project Tipi installed at one of the high schools during that week. Kevan confirmed that there were activities planned throughout the week at the

**MINUTES OF THE MEETING OF THE BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL
HELD MARCH 28, 2019 AT 4:00 P.M. IN THE COUNCIL CHAMBER, CITY HALL**

schools, including an Orange Shirt Day and other activities for the students. The group agreed that a Proclamation from Mayor Chrest would be a nice way to kick-off the inaugural event. Jason agreed to work with the Mayor's Office to have the week of September 30 – October 4, 2019 proclaimed as Indigenous Education & Awareness Week in the City of Brandon.

6. Outstanding Business

a. "Spirit Park"

Jason advised that there was nothing new to report on "Spirit Park" at this time as the ownership of the land had not transferred over. Jeff suggested he speak with the City Manager regarding polling the community on their thoughts for a "Spirit Park" in Brandon, not specific to one location. Jason agreed to look into this matter and report back at the next meeting.

7. February – March Report of the Aboriginal Community Coordinator – Jason Gobeil

Jason reviewed his report (a copy of which is attached). Separate from his report Jason also spoke about working with the Brandon Downtown Development Corporation and the Brandon Neighbourhood Renewal Corporation on potential murals for Downtown Brandon. He also advised that talks were in works with a Winnipeg artist on the potential to paint wrap a building in a Star Blanket. Jason also let the group know that talks were still ongoing with Christie Belcourt for a painting regarding the protection of water.

8. Next Meeting

April 25, 2019

9. Adjournment

Fawcett-Desjarlais

That the meeting do now adjourn (5:05 p.m.). CARRIED.



BRANDON SCHOOL DIVISION

Friends of Education Fund Committee Minutes

Date: Tuesday, November 27, 2018
4:00 p.m. – 5:00 p.m.

Location: Conference Room, Administration Office

Present: L. Letain, C. Rose, A. McGuire-Holder, Ken Seekings, T. Curtis, D. Pelletier, L. Arndt,
Dr. Marc D. Casavant (Chairperson) and E. Jamora

Regrets: P. Buehler & V. Findlay

Recording: M. Smoke-Budach

Call to Order

The Friends of Education Fund Committee meeting was called to order at 4:05 p.m. by Committee Chairperson, Dr. Marc D. Casavant.

1. Approval of Agenda

Chairperson Dr. Marc D. Casavant invited changes/additions to the agenda. No amendments were made to the agenda.

Accepted: A. McGuire-Holder and L. Arndt

2. Approval of Previous Meeting Minutes

Chairperson Dr. Marc D. Casavant invited changes/additions to the minutes dated Wednesday, May 9, 2018. No amendments were made to the previous minutes.

Accepted: C. Rose and L. Arndt

3. Financial Report Summary, 3 Months ending September 30, 2018 – E. Jamora

E. Jamora delivered a detailed overview of the Financial Report; she highlighted descriptions, contributions/withdrawals and ending balances. She further explained that currently six (6) scholarships were under review due to inactivity (last 5 years). She advised that she would report back in April with a recommendation.

E. Jamora shared that all Principals were informed of their discretionary account balances as of June 2018.

Accepted: L. Arndt and L. Letain

4. Advertising – Yearly Thank You – E. Jamora

E. Jamora advised that the yearly Thank You advertising was completed in October, via the Brandon Sun, the Westman Journal and the Brandon School Division website.

5. Promotional Material – purchases - E. Jamora

E. Jamora drew attention to the Friends of Education SWAG, and commented the challenge was how to efficiently disperse or use the items and how to create awareness. She also informed them of the travelling Friends of Education stand that is available for functions throughout the Division and the Community.

A. McGuire-Holder explained how she currently uses the Friends of Education business cards in her role as the Coordinator, Brandon Community Drug and Alcohol Education Coalition/Youth Revolution Program. The Committee discussed what options were available for exposure: Chamber Luncheons, The Shoppers Mall display window and presentations to the Parent Council. It was agreed that A. McGuire-Holder and E. Jamora would present at the Parent Guardian Division Committee in April 2019 and report back to the Committee.

As per the request of the Committee T. Curtis agreed to set up a Twitter account for Friends of Education. This account would provide a platform for increasing exposure.

Accepted: L. Letain and D. Pelletier

6. Accessing Playground Funds, St. Augustine School – E. Jamora

E. Jamora explained the request put forth by St. Augustine school. A discussion regarding the advantages of using the funds now occurred. The Committee agreed to support St. Augustine's request to repurpose existing playground designated funds for purchasing outdoor track and field mats. The Committee emphasized the importance of informing all donors of St. Augustine's intention to repurpose.

Accepted: L. Arndt and L. Letain

7. New Projects – Charitable Tax Receipts – E. Jamora

E. Jamora updated the Committee on the two new projects that were approved by the Friends of Education: Brandon Ladies Bonspiel Committee (Floor Curl Equipment) and the Nancy Miller Music Program/BSIMA (music program donation).

8. Committee Membership & Feedback – A. McGuire-Holder and E. Jamora

E. Jamora thanked T. Curtis for her assistance in getting Parent Council representation on the Committee and she welcomed the two new members from Parent Council: Lynda Arndt and Darlene Pelletier. A. McGuire-Holder advised she continues to work/correspond with Westman Retired Educators' Association and hopes to secure membership on the Committee in the near future.

9. Next meeting date: April 23, 2019

The next scheduled meeting date was confirmed by the Committee.

Adjournment and Confirmation of Next Meeting:

The meeting was adjourned at 4:40 p.m.

Next Meeting: April 23, 2019
4:00 p.m. – 5:00 p.m.
Administration Office

Respectfully submitted,

L. Letain, Chairperson



BRANDON SCHOOL DIVISION

PARENT/GUARDIAN/DIVISION COMMITTEE

Wednesday, April 10, 2019 (7:00 – 9:00 pm)
Division Office Board Room

MINUTES

1. Welcome and Agenda Review

The Parent/Guardian/Division Committee Meeting was called to order at 7:00 pm by Committee Chair, Trustee K. Fallis. The agenda was approved as previously distributed.

2. Meeting Structure for the 2019-2020 School Year

A brief discussion was held regarding the organization of the Parent/Guardian/Division Committee. All schools are encouraged to have a parent council member in attendance to support the school and children in a multitude of ways. The Parent/Guardian/Division Committee will meet four times throughout the 2019-2020 School Year:

- Regular Parent/Guardian/Division Committee Meeting – Date to be Confirmed
- Professional Development Event with MAPC
- Meeting with Finance Committee – Date to be Confirmed
- Meeting with Full Board of Trustees – Date to be Confirmed
- Regular Parent/Guardian/Division Committee Meeting – Date to be Confirmed

3. Professional Development Opportunities for Parent Councils

Contact has been made with the Manitoba Association of Parent Councils (MAPC) with regards to the request for professional development opportunities for parent council members (outside of Winnipeg). The Office of the Superintendent will request the MAPC to provide a PD event in Brandon for the fall of 2019. Such PD may be related to budget planning or school administrative procedures.

Please see Appendix A for more information from MAPC.

“Accepting the Challenge”

4. Settlement Workers in School (SWIS) Program

Brandon School Division is currently wrapping up a three-year agreement with the Settlement Workers in School (SWIS) Program provided by Westman Immigrant Services and will be engaging the organization into another five-year agreement. Is there a need for interpreters to be available during school-based parent council meetings to help bridge the language barrier between the parent community?

In discussion with members in attendance, the need is not necessarily during the school-based parent council meetings but is needed more in the area of engagement and communication with the parent community about different events and the focus of the parent council as a whole.

5. Fundraising Timelines for 2019-2020 School Year

As we wrap of the current school year, please remember the process and deadlines for Fundraising Proposals, as per [Administrative Procedure 2115 – School Fees and Fundraising](#).

- October 31 – deadline for staff, students, parents to submit Fundraising Proposals to School Leader
- November 1 – deadline for School Leader to submit Fundraising Proposals and Annual Fundraising Plan to Superintendent/CEO for approval

6. School Reports

École O’Kelly School: continuing with regular fundraising initiatives, highly recommend Booster Juice as they are very accommodating to work with. The parent community of École O’Kelly School wanted to bring forward some discontent with regards to the Grade 7-8 Options plans for the upcoming school year. As the majority of the family are military, they feel the need to take French as a compulsory subject, which leaves their student without the option to take Industrial Arts or Home Economics.

J.R. Reid School: nothing to report at this time.

École Harrison: recently held a family bingo night with 128 people in attendance. Also hosted an internet safety presentation with Val Caldwell which was very well received by students and parents.

NOTE: *If your school is interested in hosting Ms. Caldwell for an internet safety presentation, she can be reached by email at: Valerie2@mymts.net.*

Our School Resource Officers through the Brandon Police Service are also available to provide presentations that combine education, crime prevention, counselling, and community relations. Presentation requests can be made through your school’s Principal.

Meadows School: wrapping up fundraising initiatives with a movie night. Meadows School is also hosting its 50th Anniversary on June 4th. Keep watch on the school's website and Twitter account for more information.

Alexander School: Ofield Williams, an Artist in Residence, was recently at Alexander school for two weeks. During his time at the school, he worked with the students doing "Breakdancing Yoga", the kids loved it! We're also installing our new projector system at the school, this was a major fundraiser for our school. We are currently wrapping up our fundraising and events for this current school year and are getting ready to plan for next year.

Linden Lanes School: continuing our fundraising initiatives for the current school year and are preparing for the installation of our new playground this summer.

Riverview School: students recently went on their annual ski trip, we're wrapping up our fundraising for the current school year. Our KM Club Challenge will be up and running shortly and we will be hosting our AGM in May with hopes to see some new faces.

7. Other Items

- Our Journey – Honouring Indigenous Student Success
May 23, 2019 – Keystone Centre Grounds – Grand Entry at 11:00 am
- Honouring the Good Road Gala – Recognizing Mother Earth and the Contributions of Indigenous Community Members through the Seven Sacred Teachings
May 23, 2019 – The Dome Building – 6:00 - 10:00 pm
- Canadian Tire – Jump Start Program
Brandon School Division is currently working on building a partnership with the Jump Start Program through Canadian Tire to help identify the kids whose families may need funding assistance to get them off the sidelines and into the game. We will keep you updated as further information becomes available.
- Bake Sales – Brandon School Division has a responsibility to foster, promote and support healthy living by demonstrating positive leadership in nutrition ([Administrative Procedure 2060 – Nutrition](#)). Please keep this in mind when you are hosting bake sales and other food events in your school.

D. Labossiere, CPA, CGA
Secretary Treasurer

/tlc



Manitoba Association of Parent Councils Chairpersons' Breakfast

Become a Host School!

When: Held annually on a Saturday morning in February

Where: Your school's gymnasium or multi-purpose room (Winnipeg)

How: Seek approval from your PAC and School Principal, then contact MAPC.

Why: It's a great opportunity for MAPC and a member school to partner together. It's also a chance to showcase your school in different ways - we'll leave the "creative" to you!

What: **MAPC** takes care of the most of the details including promotion, invitations, agenda, registration, and all refreshments.

Your school will take care of setting up the space (tables, chairs, podium and coat rack, for example), ensuring you have help to execute the event (PAC members, school principal and other staff, for example). Other options for your PAC to get involved include: displaying students' artwork; creating table centerpieces; organizing student opening entertainment; having students act as greeters; etc.

So consider the opportunity to work closely with MAPC to bring this event to membership, while highlighting your school's community! Contact the MAPC office for more information if you are interested in becoming a host school for a future Chairpersons' Breakfast!

Please note: *MAPC funds the office-produced promotional material and all refreshments for the Chairpersons' Breakfast. We appreciate any consideration given to waiving school-use fees and any applicable custodial fees for this event.*

Manitoba Association of Parent Councils

Phone: 204-956-1770 or email info@mapc.mb.ca.

Every year, MAPC provides its membership with opportunities to learn and grow together. These events include examples such as;

- Formal one-hour presentations to membership such as Roles and Responsibilities for PAC or Recruiting and Retaining Volunteers
- Facilitated conversations about the role parents and parent councils can play in school and divisional planning or how to start a PAC in a school community
- Annual events such as the MAPC Chairperson's Breakfast in Winnipeg
- Topic specific forums such as the MAPC Math Forum for Parents (2016) or the MAPC Mental Health and Wellness Forum (2015 and 2018)

The MAPC board of directors determines an annual plan on what events will take place – and where - for each upcoming school year. It also determines what modules it can create to better address memberships' needs and interests.

MAPC is eager to work in partnership with schools and school divisions to provide professional development opportunities for parents which might include; creating workshops for conferences, operating a trade booth at school fairs, or any other suggestion a partner suggests.

In consideration of the request from Brandon School Division for MAPC to participate as a partner in providing professional development for its parents and parent groups as part of its annual planning cycle, the division could consider any of the following in consideration of achieving its goals:

- One hour presentations for its divisional group to learn about the roles and responsibilities of PACs in school communities, running effective meetings, or recruiting and retaining volunteers. Two additional presentations will also be available in the fall of 2019 for parents to learn about advocating for their children in the school system AND how to participate in school and divisional planning, but a date for release is TBD. Advance notice is recommended.
 - A 1.5 day long workshop about skill development in the areas of conflict resolution and communication is also planned for release about the same time, but again is TBD.
- A facilitated conversation or question and answer session about PAC, where participants can speak about the topic or area specific to their individual needs. This would be coordinated in advance and in consultation with parents, educators, and leadership teams to ensure that areas of interest are fully addressed and supporting materials are provided (such as copies of legislation or other MAPC support documents). A conversation could include items such as: specific questions to address, resources available and how to access and use those resources, legislative references (if necessary), and more. Advance notice is required so the right person can be made available to facilitate such a conversation.
- Hosting a topic specific forum in Brandon (such as the Mental Health Forum or Math Forum) or a Chairperson's Breakfast – which allows parents to network and learn together on a wide range of interests. These events are more 'hands on' in the community, as MAPC would be dependent on community participation in advance of the event, such as an organizing committee to coordinate logistics, as well as provide input for the event, who lives in the area and can work directly with MAPC. Advance notice would be required (at least three months), so MAPC can ensure it has the human resource capacity available to coordinate – in consultation with the division – such an event.

Would you like to plan a parent forum for your school community?



Here's how MAPC planned today's event with some suggestions for you to discuss with your school community!

Appoint a planning committee and decide who will lead or represent the committee. MAPC directors decide who will sit on the committee at our annual retreat. The leader, or chairperson, of that committee reports to the entire board regularly to keep them up to date on what is happening. Seek input and work collaboratively with your principal and school division in regards to hosting the event. Keep them up to date of about the plan, the communication methods, and invited guests.

Plan a budget. The MAPC board of directors provides feedback and input regarding the budget for MAPC events to the respective planning committee. Budget items include; venue expenses (room or equipment rentals), refreshments or meals, promotions, honorariums or gifts for presenters, and director expenses such as hotel rooms or mileage. It is important for your group to explore what resources are available in your community to include in your event and what is a reasonable budget to set as you access these resources. Don't forget to make a reasonable estimate of how many people you can expect to attend your event. Remember – it may not be everyone in the community!



Plan your timeline and include what you need to do and when it needs to be done. Time moves very quickly when an event is approaching! We find it very helpful to list each item in an ongoing 'to do' list that we update and refer to frequently. For an event such as the Math Forum 2016, we **decided on the event in June, set the goals, budget, and agenda in early September, booked the venue in early October, and confirmed panelists and the speaker in mid-October.**

Determine your goals that you would like this forum to achieve. For our Math Forum 2016, we decided our goals were to give parents a balanced perspective on what the Manitoba math curriculum is and what it hopes to achieve, how students and teachers use assessment, how teachers learn to teach math and apply it in the classroom, how kids learn, and how parents can support learning from home and in the community. From these goals, we determined who we would like to invite based on our experiences and interactions with our education partners. **An important question for your group to consider is what resources does your parent group have access to in your school and division?** Your principal and school division are great resources that can direct you towards local experts. MAPC is another resource to help you find experts who are available to the public and can contribute to your event!

Promote, invite and finalize! Our **promotion strategy started once all of the pieces and people were confirmed** and included multiple methods – mail, email, Facebook and Twitter, and personal invitations to members whenever the opportunity arose. Consider special guests to include, such as school division staff. The committee then worked on the **questions to present to the panelists in late October**, which were then sent in advance to the panelists so they could research and reflect on them and provide you with the best (and most recent) information possible for a great learning experience. Contact any presenters a couple of days before to confirm their attendance (or provide alternates). Our final step was to **know how many participants we could expect** the first week of November so we could plan seating and refreshments. And of course, on the day of the event we arrive early to set up and ensure that everything is in good working order so you can have the best experience possible.

Host the event and enjoy the day! Provide attendees with the opportunity to provide you with feedback about the event – create a short list of questions and ask them to fill it out before departing.



What is MAPC?

MAPC and its volunteer Board of Directors act as a resource and support for parents and parent groups to better understand the importance and relevance of the parental voice in education.

MAPC is recognized and respected as the parental voice within the public education system in Manitoba. We invest in educational partnerships to strive to continually improve the education and well-being of children in Manitoba.

MAPC has developed workshops, conferences and resources to make available to parents and parent groups to support the work they do in the school and with children.

The Manitoba Association of Parent Councils has over 325 members throughout Manitoba, consisting of Advisory Councils for School Leadership, Parent Advisory Councils, Parent Committees and several others.

IT MATTERS.

“Parents, families and community members play a very important role in the education system. It is important for them to realize how much influence they can have over students and schools, especially when they become involved in school matters”.

(Working Together: A Guide to Positive Problem Solving for Schools, Families and Communities, Manitoba Citizenship and Youth, 2004)

“For school divisions and school districts other than the francophone school division, the Manitoba Association of Parent Councils, Inc. (“MAPC”) is recognized as the representative of school-based parent groups, including parent advisory councils and parent **councils.**”

Section 4.1(1) The Education Administration Act, Manitoba

1005 – 401 York Avenue
Winnipeg, MB R3C 0P8
204-956-1770 Toll free 1-877-290-4702
Fax 204-956-7780 info@mapc.mb.ca
Facebook/mapcmb twitter@mapcmb Pinterest/mapcmbca



MANITOBA ASSOCIATION OF PARENT COUNCILS **Presentations for Parent Advisory Councils**

Helping Parents Find a Voice in
Education

www.mapc.mb.ca



Roles & Responsibilities of Parent Advisory Councils

Defining roles and responsibilities of PACs includes understanding the following:

- the role of PACs as defined by Manitoba Education and Training
- the role of the PAC within a school and/or division
- the responsibilities for operating a PAC
- ACSL Legislation
- the responsibilities of individuals serving on a PAC

Effective Meetings for Parent Advisory Councils

It's important to have productive sessions and meaningful discussions. Part of this includes having a solid agenda and the tools you need to ensure dynamic sessions.

Ingredients for effective meetings include:

- knowing the role of the PAC executive and members
- meeting preparations
- creating minutes & agendas
- voting and making motions
- managing conflict

Parent Volunteers

How to get individuals to sign on, show up and stay engaged. MAPC can help provide information on:

- ideas you can put into action to increase participation of parents in your school
- why volunteers are important
- why parents want to volunteer
- why some parents are not willing to help
- where to find volunteers
- your responsibilities to volunteers
- showing volunteer appreciation

To book a presentation for your PAC, contact MAPC at 204-956-1770 or info@mapc.mb.ca.

MAPC works to empower parents by supporting, promoting and enhancing meaningful involvement and participation of parents in order to improve the education and well-being of children in Manitoba.



MAPC provides professional development for Parent Advisory Councils and provides a platform **for parents' voices to be heard**. We offer support to parents when facing a challenge. We also provide resources, ideas, and suggestions related to parent councils.



MAPC supports educators by promoting collaborative relationships between home and school. We also advise administration teams on fostering solid parent advisory council practices.



MAPC consults with other educational partners and collaborates on various educational committees throughout the year.

HONOURING INDIGENOUS STUDENT SUCCESS

Our Journey

**Keystone Centre
Grounds**

**THURSDAY
MAY 23, 2019**

9 am - Pipe Ceremony

10 am - Registration

11 am - Grand Entry*

*Pow Wow, Métis &
Inuit performances*

5 pm - Feast

HOST DRUM

Saulteaux Nation

*Drum registrations required
before May 23rd, 2019*



FOR MORE INFO

lagimodierec@brandonu.ca

1-204-727-7443



Honouring THE GOOD ROAD - GALA



**MAY
23
2019**

RECOGNIZING MOTHER EARTH & THE CONTRIBUTIONS OF INDIGENOUS
COMMUNITY MEMBERS THROUGH THE SEVEN SACRED TEACHINGS

**6:00 PM -
10:00 PM**

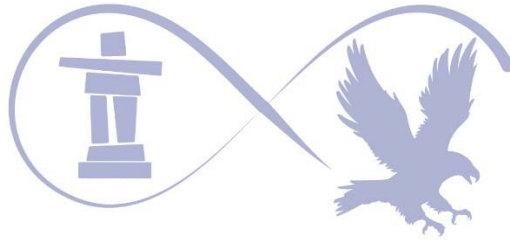
THE DOME BUILDING
ON THE KEYSTONE CENTER GROUNDS
1175 18TH STREET, BRANDON, MB



NOMINATIONS PACKAGES NOW AVAILABLE

through the Brandon Friendship Centre (836 Lorne Ave.)
and the Manitoba Metis Federation Southwest Office (656 - 6th St.)
Completed Nomination Packages can be submitted to Lisa Ramsay at bdramsays@yahoo.ca





~ HONOURING THE GOOD ROAD ~

AN INDIGENOUS GALA EVENT TO CELEBRATE THOSE IN OUR COMMUNITY WHO LIVE BY THE SEVEN SACRED TEACHINGS, ARE ROLE MODELS TO OUR YOUTH, AND WHO WALK THE GOOD ROAD

Nomination Criteria

- Nominees for any of the Seven Sacred Teaching honours must be at least 18 years of age.
- Nominees for the Youth honour must be between the ages of 14 and 18 before May 1, 2019.
- Nominees for the Elder/Knowledge Keeper honour must be 60 years of age or older
- Nominees for the Ally honour must be at least 18 years of age.
- Be residents of, or employed in, the City of Brandon since at least January 1, 2018.
- Consent to the nomination by signing the nomination form.
- Be in attendance the evening of the gala.

Submission Requirements

1. Fully complete nomination forms submitted before deadline of April 1, 2019. Must include full consent of the nominee. Two nominators required for each nominee submission.
2. One photograph of the nominee.

~ Award Categories ~

- Seven (7) Adult nominees will be honoured, one for each of the Seven Sacred Teachings. Please identify which of the Seven Sacred Teachings you would like this nominee honoured for.
- One (1) Youth nominee will be honoured. Please identify how the youth lives and works in a way that shows respect for the Seven Sacred Teachings.
- One (1) Elder/Knowledge Keeper nominee will be honoured. Please identify how the Elder/Knowledge Keeper lives and works in a way that shows respect for the Seven Sacred Teachings.
- One (1) Ally nominee will be honoured. Please identify how the Ally lives and works in a way that shows respect for the Seven Sacred Teachings.

*Please note that a nominee may only be nominated in one category.
Should a nominee be nominated in more than one category, the Selection Committee reserves the right to choose the most appropriate category.*

Applications will be accepted via e-mail at bdnramsays@yahoo.ca

LOVE - EAGLE



To feel true love is to know the Creator. It is expected that one's first love is to be the Great Spirit. He is considered the father of all children, and the giver of human life. Love given to the Great Spirit is expressed through love of oneself; it is understood that if one cannot love oneself, it is impossible to love anyone else.

The Eagle was chosen by the Great Spirit to represent this Teaching. The Eagle can reach the highest of all creatures and bring pure vision to the seeker. Love depends upon a world that acknowledges the importance of spirituality.

RESPECT - BUFFALO

The Buffalo, through giving its life and sharing every part of its being, showed the deep respect it had for the people. No animal was more important to the existence of Indigenous families. Its gift provided for daily living. Indigenous people believed themselves to be true caretakers of the great herds, and developed a sustainable relationship with the Buffalo resulting in a true expression of respect.



COURAGE - BEAR



The Bear provides many lessons in the way it lives, but courage is the most important teaching it offers. Though gentle by nature, the ferociousness of a mother Bear when one of her cubs is approached is the true definition of courage. To have the mental and moral strength to overcome fears that prevent us from living our true spirit is a great challenge. Living of the heart and living of the spirit is difficult, but the Bear shows us how to face any danger with courage.

HONESTY – SABE

Long ago, there was a giant called Kitch-Sabe. Kitch-Sabe walked among the people to remind them to be honest to the Teaching of the creator and honest to each other. The highest honour that could be bestowed upon an individual was the saying "There walks an honest man. He can be trusted." To be truly honest was to keep the promises one made to the Creator, to others and to oneself. The Elders would say, "Never try to be someone else; live true to your spirit, be honest to yourself and accept who you are the way the Creator made you."



WISDOM - BEAVER

The Creator gave each community member gifts to use. The Beaver uses his sharp teeth for cutting trees and branches to build his dams and lodges. If he did not use his teeth, the teeth would continue to grow until they became useless, ultimately making it impossible for him to sustain himself. The same can be said for human beings. One's spirit will grow weak if it is not fulfilling its use. When used properly however, these gifts contribute to the development of a peaceful and healthy community.



HUMILITY - WOLF



To truly know humility is to recognize and acknowledge that there is a higher power, and it is known as the Creator. To capture the spirit of humility is to accept that all beings are equal. The expression of this humility is manifested through the consideration of others before ourselves. In this way, the Wolf became the teacher of this lesson. He bows his head in the presence of others out of deference, and once hunted, will not take the food until it can be shared with the pack.

TRUTH – TURTLE

To know truth is to know and understand all of the original Teachings as given by the Creator and to be faithful to them. In the beginning, when the Creator made man and gave him the Seven Sacred Teachings, the Grandmother Turtle was present to ensure that the laws would never be lost or forgotten. On the back of a Turtle are the 13 moons, each representing the truth of one cycle of the Earth's rotations around the sun. The 28 markings on her back represent the cycle of the moon and of a woman's body.



Teachings shared by Knowledge Keeper Frank Tacan

Each nominee requires a separate nomination package to be completed by two nominators.

Nominators will be responsible for the cost of the nominee ticket to the event. (Tickets are \$75/each)

Please check only one box.

Adult

☐ Love/Eagle

☐ Respect/Buffalo

☐ Courage/Bear

☐ Honesty/Sabe

☐ Wisdom/Beaver

☐ Humility/Wolf

☐ Truth/Turtle

☐ Youth / ☐ Elder/Knowledge Keeper / ☐ Ally (*Please check one*) – One who shows their respect for the Seven Sacred Teachings in the way that they live, work and carry themselves in community.

Nominee's Full Name: _____ D.O.B.: _____

Address: _____

City: _____ Postal Code: _____

Contact Number(s): _____

I have read the information contained herein, certify it to be true and correct in the entirety and hereby allow my name to stand for nomination. I agree to have my story shared at the event and with any media related activities.

Nominee's Signature of Consent

Date

1.) Nominator Information

Name: _____

Address: _____

City: _____

Contact Numbers: _____

I have read the information contained herein and certify it to be true and correct in its entirety.

Signature

2.) Nominator Information

Name: _____

Address: _____

City: _____

Contact Numbers: _____

I have read the information contained herein and certify it to be true and correct in its entirety.

Signature

Statement of Nomination

Please use additional space as needed.

The Good Road, according to our Indigenous values, means that one consistently demonstrates respect, love, humility, honour, wisdom, courage and truth in how they conduct themselves in their lives. Being on The Good Road, means one takes responsibility not only for themselves but for their role as a community member. This way of walking is reflected in how one lives and works in our community, with and for our people.

How does the nominee walk the good road?

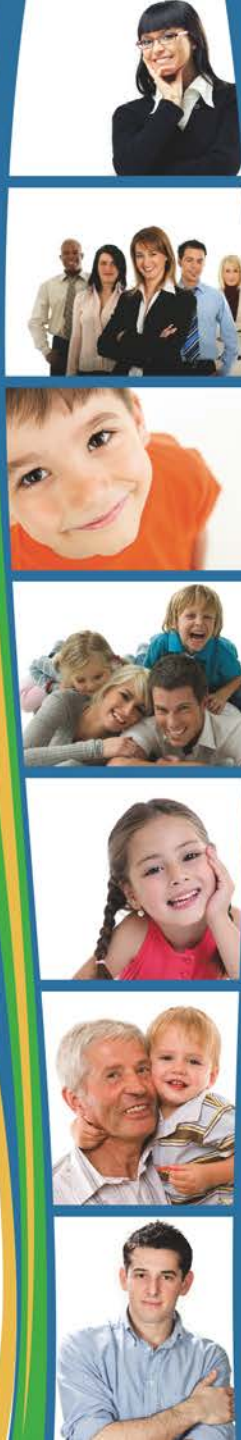
How does the Nominee demonstrate and show their respect for the Seven Sacred Teachings in the way that they live, work and carry themselves in community.

How is the nominee an excellent role model to our youth?

Honoured recipients are those who contribute to our collective wellbeing by doing their work in a way that reflects Indigenous values. How does your nominee contribute to our community wellbeing?

Garden Valley School Division Budget Consultation

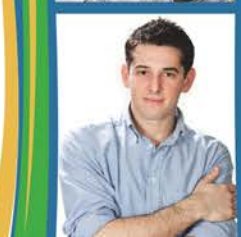
February 2019



Agenda / Objectives

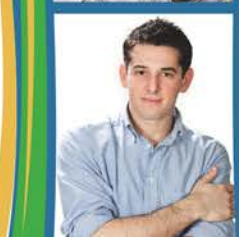


1. **WELCOME / Introductions / Meeting Objectives**
2. **GVSD Planning Tools**
Projected Enrolment
Strategic Plan
Five Year Capital Plan
3. **GVSD Update**
Budget 2019/20
4. **K-12 Provincial Education Review**
5. **Feedback / Comments / Discussion**



Welcome / Introductions

Board Chair – Laurie Dyck





Consult Demographics



- ☐ Have children in GVSD schools?
- ☐ Community Member with no children in GVSD schools?
- ☐ Own a Business?
- ☐ Own a Farm?
- ☐ Media?
- ☐ GVSD Staff?





Budget Process Input



- **School Principals**
- **Sr. Administration**
- **GVTA / Board Executive Liaison Meeting**
- **Consults (PAC / Public / Municipal)**
- **Board**

Proposed Budget 2019/20



Proposed Budget 2019/20

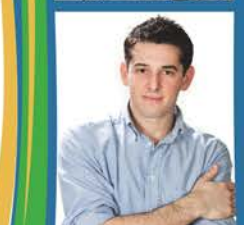



Provincial Funding Announcement – 2019/20

Education Minister announced an increase of \$6.6M for 2019/20 on January 24, 2019

For Garden Valley:

- Funding will increase by about **\$120,000** (0.4% increase in provincial funding)



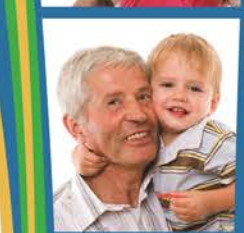


Proposed Budget 2019/20



Provincial Funding Announcement – 2019/20

- For 2019/20, the Minister directed school divisions to, once again, limit any local education property tax increase to 2.0 %
- Further restrictions on the Administrative expenditure cap are still pending. This cap was reduced by 15 % previous year
- Phase out the Tax Incentive Grant over 6 years (year 2) - **\$107,000 annual reduction**





Proposed Budget 2019/20



Provincial Funding Announcement – 2019/20

- Total funding for Level 2 and 3 Special Needs Students frozen at the 2018/19 levels
- Formula Funding Guarantee maintained at 98% of 2018/19 levels
- General Support Grant (payroll tax rebate) capped – resulting in reduced funding



Proposed Budget 2019/20



Enrolment - 2019/20

Projected **4,511**



Proposed Budget

2019/20



Property Assessments 2019

Increase **2.54%** - Growth

Municipality	2015	2016	2017	2018	2019
RM of Rhineland	24.66%	25.90%	0.80%	17.20%	1.55%
RM of Roland	0.10%	64.08%	-0.15%	27.16%	0.08%
RM of Stanley	2.47%	19.33%	1.50%	10.92%	2.04%
City of Winkler	6.83%	14.06%	3.81%	8.70%	3.18%

Amalgamation
Plum Coulee
and RM of
Rhineland



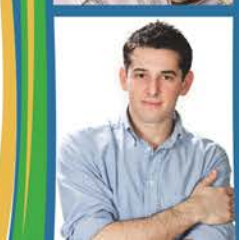
Proposed Budget

2019/20



Property Assessments 2019

Property Classification	2015	2016	2017	2018	2019
Residential	5.80%	13.82%	3.33%	7.25%	3.14%
Farm	-0.01%	35.50%	0.37%	24.71%	0.91%
Commercial & Other	5.75%	14.39%	2.90%	7.59%	2.74%



Proposed Budget

2019/20

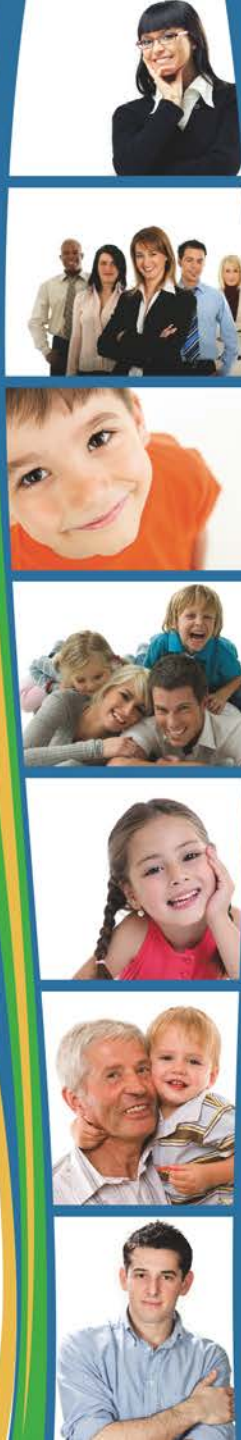


Property Tax Restriction 2019

Increase **2.00% Maximum**

Special Requirement 2018/19 = \$19,930,868

2% = \$399,000



Proposed Budget

2019/20



Projected additional Revenue

1. Additional Revenue Provincial
Government

\$120,000

2. Maximum increase local taxation

\$399,000

Total Additional Revenue 2019/20

\$519,000

Proposed Budget

2019/20

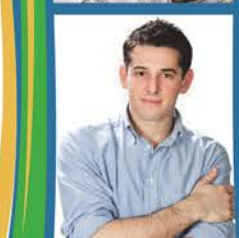


Projected additional Expenditure

1. Wages / Benefits **\$605,000 (0.77%)**
2. Operating costs Pine Ridge **\$493,000**
3. Other operating costs **\$105,000**

Total Additional Expenditure

\$1,203,000



Proposed Budget

2019/20

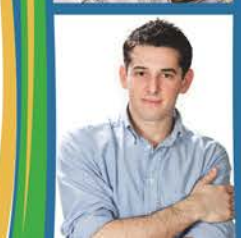


Projected Shortfall

Additional Revenue: \$519,000

Additional Expense: \$1,203,000

Shortfall: \$684,000





Budget Considerations

2019/20



- **Strategic Goals** (pending final approval)
 - Literacy Initiative – maintain
 - Numeracy Initiative – maintain
 - Mental Health Initiative - maintain
- Reduce School budgets **\$60,000**
- Reduce IT Budget Tech Integ Plan **\$180,000**
- Eliminate Bus Replacement plan **\$274,000**
- Eliminate discretionary staff budget **\$170,000**

Total Program/Service Reductions

\$684,000



Preliminary Budget



Estimated Impact on Education Property Taxes

Property	2014	2015	2016	2017	2018	2019	%
\$250,000 House	2,030.63	0.00	-28.12	0.00	-26.51	-7.14	-0.42%
\$300,000 House	2,436.75	0.00	-33.74	0.00	-31.81	-8.56	-0.42%
\$500,000 Business	5,866.25	0.00	-51.48	0.00	-38.51	-20.62	-0.42%
\$1,000,000 Business	11,732.50	0.00	-102.97	0.00	-77.02	-41.24	-0.42%
\$1,280,000 Farm	5,256.16	0.00	1052.93	0.00	832.98	-21.11	-0.42%
\$5,120,000 Farm	21,024.64	0.00	4211.74	0.00	3331.93	-84.45	-0.42%
Mill Rate	18.05	18.05	15.99	15.99	15.08	15.02	-0.42%



Next Steps..



- **Board Meeting with Municipalities – February 26 7:00 am**
- **Public Meeting/Consultation – February 28 7:00 pm**
Northlands Parkway Collegiate
- **Board Meeting with Parent Advisory Councils – March 4 12:00 noon**
- **Operations Committee Meeting – March 6 7:00 am**
- **Board Meeting – March 12 8:00 pm – budget approval**



Provincial Education Review

- Insure that as many people in our community as possible are aware of how significantly this review could potentially impact our community values.
- Share background and context that allows everyone to make informed decisions.
- Listen to the voices of our community and seek to serve as their representatives.



The Review

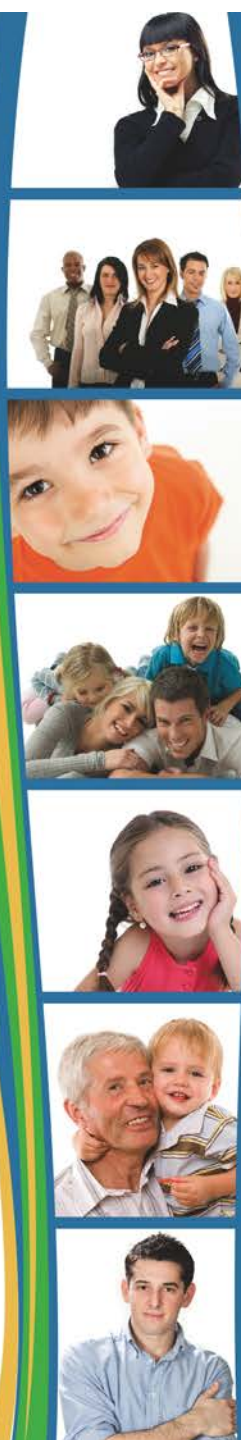
According to the Minister of Education:

- **Every aspect** of Education is on the table.
- **Everyone** will have an opportunity to be involved (which is why we believe an informed public is vital)
- There are **no preconceived outcomes** but some “news release” statements raise concerns about this promise



Key Issues

- Local School Boards
- Amalgamation of School Boards
- Taxation / How Best to Pay for Education



Local School Boards

- Our communities want to keep their local school boards.
- According to a recent poll conducted by Probe Probe Research (September 2018):
 - **56%** of Manitobans, indicated that keeping local community school boards was their first choice.
 - In rural Manitoba, close to **70%** stated this to be their first choice.



Local School Boards

- Manitoba's school boards cost just **half a cent** on every dollar spent on education today.
- **96 cents** of every dollar spent on education goes directly to providing students with programs, supports and services.



Amalgamation

- Bigger is not better.
- Decisions would be removed from local communities.



Amalgamation

- **Dollars would be spent to save pennies.**
- In 2001-02, twenty school divisions were eliminated by Manitoba's former government. Their target: millions of dollars in savings...
- In the end, the only real impact was to remove ownership of public schools from local neighbourhoods and small town communities.



Taxation

- Every province collects property tax to fund education.
- Manitoba is the only province however, where accountability and oversight for our community's education property taxes are owned at the local level, with all tax dollars collected kept in communities.



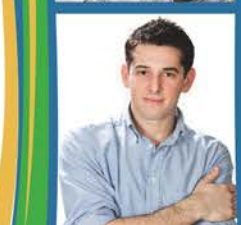
Taxation

- Education in our community benefits the entire community.
- School spaces, playgrounds, sports fields and other facilities can and often are used by communities for events and activities that are not school-related.



Local Dollars

- Literacy and Numeracy Initiatives
- Facility Renovations
- Winter Bussing
- Technical Vocational Education e.g. GVCTEC
- Alternative Education Options
- Partnerships
- Funding to start up new schools – 4 in the last 12 years



What can you do?

- Advocate for keeping local school boards
- Having school divisions that reflect the local communities
- Share your concerns around taxation
 - support that local tax dollars be spent locally;
 - Encourage the provincial government to review the entire tax system

For more information:

GVSD website = <https://www.gvsd.ca/>

MSBA website =

<http://www.mbschoolboards.ca/advocacy.php>



Feedback

Budget Consultation Questions Parents or Grandparents with Children or Grandchildren in the school system

Are the educational programs and services provided to your children meeting your expectations?

Are there any programs or services not currently being provided adequately?

Do you believe that the current programs and services provided are an effective use of tax dollars?

Please identify the priorities you feel should be addressed by the School Division in the 2019/20 budget.



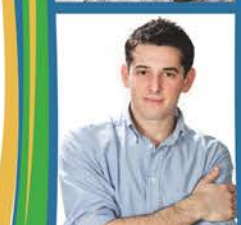
Feedback

Education Review

How important is it to you that local values are maintained?
How is that best accomplished?

Do you wish to have a local voice in determining some of the
spending priorities?

What are the main points you would like known as part of the
education review?



Manitoba's Commission on Kindergarten to Grade 12 Education

A Comprehensive, Independent Review
of the Kindergarten to 12 Education System

Public Consultation Discussion Paper

April 2019

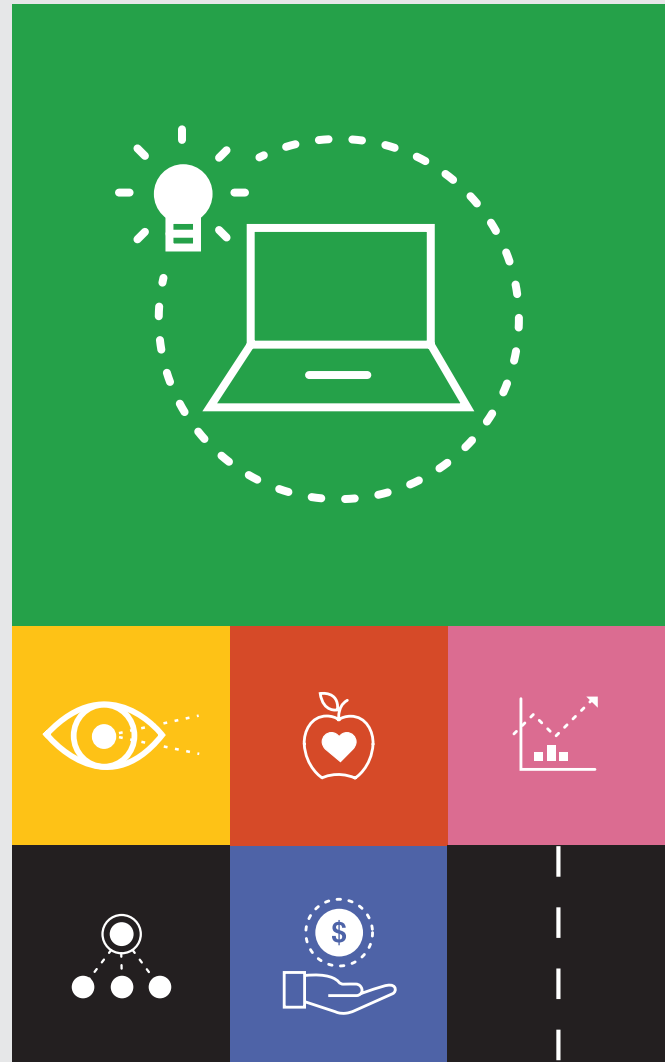


Table of Contents

Message from Manitoba Education and Training	1	How are Manitoba's K to 12 students performing?	7	Written submissions	17
A Comprehensive Review of Manitoba's Kindergarten to Grade 12 Education System	2	Focus Areas of the Review	9	Public meetings	17
Background	2	Focus area 1: Long-term vision	9	Interactive Public Meetings	17
The Review	3	Focus area 2: Student learning	10	Public hearings	17
The Commission	3	Focus area 3: Teaching	11	Meetings with Stakeholders	18
Manitoba's Elementary-Secondary Education Landscape	4	Focus area 4: Accountability for student learning	12	Students	18
Students	4	Focus area 5: Governance	14	Other stakeholder groups	18
Educators	5	Focus area 6: Funding	15	Collection of Exemplary Practices	18
Schools	5	The Process	16	Appendix A: Terms of Reference	19
Governance and Administrative Structures	6	Online surveys	16	Appendix B: Membership and Bios of Manitoba's Commission on Kindergarten to Grade 12 Education	21
Funding	6				

Message from Manitoba Education and Training

Education is the foundation of social and economic growth and development. Manitoba students and their families deserve excellence in education so they can succeed in the workforce after graduation or advance to post-secondary education; and generally excel in life.

As the commission on Kindergarten to Grade 12 Education embarks on its review, Manitobans are invited to participate. This is an opportunity for people to share their views on the provincial education system and to help shape the future of education.

The commission's mandate is broad, while focusing on improving student outcomes, closing achievement gaps, creating long-term sustainability and enhancing public confidence.

The department trusts that the commission will reflect the voices of Manitobans as it makes sustainable policy recommendations and establishes a new footing on which Manitoba will build a bright future for education in the province.

Thank you



A Comprehensive Review of Manitoba's Kindergarten to Grade 12 Education System

This paper sets the context for a comprehensive review of the Kindergarten to Grade 12 education system and introduces Manitoba's Commission on Kindergarten to Grade 12 Education. It also provides an overview of the commission's mandate and the processes it will undertake to engage Manitobans in improving student achievement and student outcomes. It presents contextual information about the current K to 12 education landscape and frames the issues that are at the core of the review.

The full **Terms of Reference** for the commission, detailing its mandate, areas of focus, guiding principles, deliverables and timelines, is included in **Appendix A**.

Background

It has been decades since the last comprehensive review of K to 12 education in Manitoba. In that time, Manitoba has seen an unprecedented number of demographic, technological, environmental, economic and societal transformations. However, at the same time these immense changes have been occurring, the structures underpinning K to 12 education have remained basically unchanged.

During the past 15 years, Manitoba's K to 12 students have not kept pace with students in other jurisdictions in reading, math and science on pan-Canadian and international assessments. These results, among other educational indicators, suggest that many students are not adequately prepared to

compete and succeed after Grade 12 as they transition to work or post-secondary education and training. This trend is concerning and the time has come for an in-depth, system-wide examination of what is working, and what is needed to change the trajectory for Manitoba's K to 12 system.

K to 12 education does not exist in a vacuum, but rather as part of a lifelong learning continuum, from early childhood through to adulthood. Therefore, when examining the system for the purpose of improvement, the full continuum of learning, from early childhood through to post-secondary education and transitions to the workforce, must be considered.



The Review

This review is about improving student outcomes, ensuring long-term sustainability and enhancing public confidence in Manitoba's K to 12 education system. Consulting broadly across the province, the commission will propose recommendations to ignite change and inspire excellence in six areas of focus:



Long-term vision – What should the goals and purpose of K to 12 education be in a rapidly changing world?



Student learning – What are the conditions required to achieve excellence in student achievement and outcomes in Manitoba?



Teaching – How can teachers and school leaders become most effective?



Accountability for student learning – How can the education system develop a stronger sense of shared accountability for student learning?



Governance – What type of governance structures are needed to create a coordinated and relevant education system?



Funding – What actions are required to ensure that the education system is sustainable and provides equitable learning opportunities for all children and youth?

The Commission

Manitoba's Commission on Kindergarten to Grade 12 Education includes nine highly-qualified individuals who were selected for their skill and experience, as well as the communities and regions they represent. The commission will deliver its recommendations to the minister of education and training in February 2020.

The commission members are:

- Janice MacKinnon, co-chair
- Clayton Manness, co-chair
- Terry Brown
- Mark Frison
- John Daniel (JD) Lees
- Jill Quilty
- Laurel Repski
- Denis Robert
- Ian Wishart

Additional information about the commissioners is included in **Appendix B**.

Manitoba's Elementary- Secondary Education Landscape

Students

Manitoba's K to 12 student population is vastly diverse, with dozens of languages spoken by students in some schools.

Schools and classrooms across the province welcome students from the full socio-economic spectrum – from privilege to poverty; those with exceptional needs – gifted or challenged; from stable homes and those who move in and out of foster care; and students who have experienced

disrupted learning or trauma on their journey to becoming a new Canadian.

Personal circumstances can either privilege or put students at risk in terms of learning and educational outcomes, which significantly impacts planning and resource decisions at the school and school division level. In recent years, the following distributions of student attributes apply to Manitoba's K-12 student population:

Student attribute:	Percentage
Female	49
Male	51
Indigenous (voluntary self-declaration)	18
Receive services for English as an Additional language (EAL) ¹	13
In the care of Child and Family Services (CFS)	3
Attends a school with a low socio-economic indicator	24
Enrolled in the Français program	3
Enrolled in the French Immersion program	12

¹ Public schools only

Educators

Across Manitoba's public and funded independent schools, just under 15,000 full- and part-time teachers are employed. Teachers, along with more than 950 administrators and 660 pedagogical support staff (including clinicians, school counsellors, resource teachers and specialist teachers) face the daily, complex

challenge of balancing the vast array of external influences on students' readiness to learn with teaching practice and assessment of student learning. School divisions also employ approximately 6,000 education assistants to support educators in meeting the exceptional and diverse needs of students in their schools.

Schools

Education is compulsory for children in Manitoba from age 7 to 18, or to graduation. Students in Manitoba may attend:

- **Public schools** – which are governed by The Public Schools Act and The Education Administration Act, as well as regulations made under both acts. The rights and responsibilities of the minister and rights and responsibilities of school boards, principals, teachers, parents and students are described in legislation. The responsibility for the delivery of education is delegated to elected school boards.

- **Independent schools** – which include funded independent schools, non-funded independent schools and homeschooling options.

The province's most recent provincial enrolment report shows that the vast majority (90 per cent) of students attend public schools.² Seven per cent attend funded independent schools. One per cent attend non-funded independent schools. And two per cent are homeschooled.

Type of school	Enrolment (September 30, 2018) ³	Percentage of Enrolment
School boards:		
Public schools	188,744	90
Independent schools:		
Funded independent schools	14,474	7
Non-funded independent schools	1,870	1
Homeschools	3,708	2
Total K-12 enrolment	208,796	100

² This includes students attending school division administered First Nations schools.

³ https://www.edu.gov.mb.ca/k12/finance/sch_enrol/enrolment_2018.pdf

Governance and Administrative Structures

Manitoba's 37 public school boards govern a total of 699 public schools. School boards range from covering vast rural and northern geographic areas to more concentrated urban centres. Their enrolments vary, from fewer than 1,000 students to more than 33,000. Each school board has a number of elected trustees, ranging from five to 11 per school board, for a provincial total of 297 school board trustees. Trustee elections are held every four years in October.

In addition, a current snapshot of senior school division administration shows that there are approximately 110 superintendents, assistant superintendents and directors across public school divisions.

Funded independent schools are required to comply with provincial regulations and policies.

There are currently 62 funded independent schools and 49 non-funded independent schools.⁴ Students registered as homeschoolers total 3,708.

French language education

Section 23 of the Canadian Charter of Rights and Freedoms guarantees minority educational rights to French-speaking communities outside Québec and English-speaking communities in Québec. In Manitoba, the *Division scolaire franco-manitobaine* (DSFM) is the provincial school division responsible for the delivery of French as a first language programming, also referred to as the Français program. French immersion programming does not fall within the mandate of the DSFM. The French immersion program is offered by 23 school divisions across the province.

Funding

Financing of K to 12 education in Manitoba is a shared responsibility between the provincial government and school boards. Other provinces are, or have, moved away from dual level funding of education. It is an approach that has drawn some criticism and has been characterized as uneven in application and inequitable.

In 2019–20, the province is investing:

- \$1.4 billion in K to 12 education
- \$1.329 billion in public school divisions
- approximately \$80 million in funded independent schools

Total operating costs for the public system (2018–19) budget, which are also covered by education property taxes levied by school divisions, exceeds \$2.4 billion.

A recently published report by Statistics Canada⁵ shows the K to 12 per student expenditure in Manitoba – in public and private schools – to be more than \$12,200 (US dollars), which is second only to Alberta among provinces.

While the paramount purpose driving the review is improving educational outcomes, financial accountability and sustainability are essential to system improvement.

⁴ https://www.edu.gov.mb.ca/k12/finance/sch_enrol/enrolment_2018.pdf

⁵ Pan-Canadian Education Indicators: An International Perspective 2018
<https://www150.statcan.gc.ca/n1/pub/81-604-x/2018001/ch/chb-eng.htm>

How are Manitoba's K to 12 students performing?

While there are some indicators showing that the provincial K to 12 system is improving, such as the steadily increasing student-tracked high school graduation rate⁶, there are still persistent trends that indicate little or no improvement

over time. Also, achievement gaps are widening between Indigenous and non-Indigenous students, and a high degree of variability in student achievement is observed when data is analyzed geographically.

Readiness for Kindergarten	Many children entering Kindergarten are found to be “not ready” ⁷ in key areas of development. These early gaps often result in persistent achievement gaps that do not close as children progress through school.
Early and Middle Years	Trends show that only around 50 per cent of early- and middle-years students meet expectations in all areas of provincial assessments related to reading and writing. In addition, fewer than 40 per cent of early- and middle-years students meet expectations in all areas of provincial assessments related to mathematics.
Compared to Canada	The performance of Manitoban students on pan-Canadian (Grade 8 students) and international assessments (of 15-year-old students) consistently shows larger proportions of Manitoban students at lower levels of performance and smaller proportions of students at higher levels of performance, when compared to Canadian averages.
Grade 9 Credit Attainment	<p>Successful Grade 9 credit attainment in mathematics and language arts is a strong predictor of on-time high school graduation.</p> <p>While approximately 90 per cent of students pass Grade 9 math and language arts courses, only 40 per cent of students do so with marks of at least 80 per cent.</p>

⁶ High School Graduation Rates and Student Achievement Statistics https://www.edu.gov.mb.ca/k12/grad_rates/index.html

⁷ Early Childhood Development Instrument <https://www.gov.mb.ca/healthychild/edi/index.html>

High School Graduation	<p>Overall, the proportion of high school students in Manitoba that graduate high school on-time, within four years of entering Grade 9, is approaching 80 per cent.</p> <p>However, when the numbers are disaggregated for Indigenous and non-Indigenous students, the outcomes are quite different. Fewer than 50 per cent of Indigenous students graduate high school within four years of entering Grade 9.</p>
Highest Level of Education	<p>According to the 2016 Census, 14 per cent of Manitobans aged 25 to 64 have less than a high school education. Twenty-eight per cent have high school completion as their highest level of education, while 58 per cent have post-secondary education qualifications (trades, college or university).</p>

When students are not doing well, educational leaders must make it known that improvement is needed and act, with a sense of urgency, to organize the system and implement strategies that result in improvement.

Perhaps the most important educational challenge Manitoba is facing today is the persistent gap in achievement between Indigenous and non-Indigenous students. The historical, moral and economic imperatives to close this gap are critical. It is essential that these be addressed.



Focus Areas of the Review

As noted in the commission's terms of reference, the review will concentrate on six comprehensive areas of focus. Each area is introduced below by a broad, open-ended question, followed by some general contextual information to stimulate thought, conversation and input.

Focus area 1: Long-term vision

What should the goals and purpose of K to 12 education be in a rapidly changing world?

It has been decades since Manitoba has taken a comprehensive look at its K to 12 education system. Amid unprecedented societal, economic and demographic changes, and in the context of continuing globalization, rapidly emerging technologies, the explosion of the Internet and the emergence of new literacies, the provincial education system has remained largely anchored in its industrial model roots.

The daily demands on today's students and classrooms are more complex than ever before. In today's reality of ongoing and rapid change, new technologies and social challenges often emerge before our very eyes. A renewed vision

for education will need to reflect an enduring relevance that will ensure the best possible educational outcomes now and into the future. When thinking about this focus area, you may wish to consider:

- what students need to know and be able to do
- the skills, knowledge and competencies they need to succeed in life after high school graduation
- the elements of the existing system that remain relevant
- the elements of the existing system that are no longer relevant
- the interconnections between education and the array of external factors that impact student learning and teaching
- education equity and fairness for all



Focus area 2: Student learning

What are the conditions required to achieve excellence in student achievement and outcomes in Manitoba?

Many factors, such as teaching quality, principal leadership, parent engagement, socio-economic status, personal attributes, well-being, and school culture can influence individual student's readiness to learn.

When thinking about this focus area, you may wish to consider:

- What does excellence in student achievement look like?
- What engages students in their own learning?
- the relevance of the core Manitoba curriculum for today's students
- the relationships between mental and physical health, well-being, safe environments and student learning
- the role of technology in student learning
- critical thinking and personal/interpersonal competencies
- class size and class composition
- the knowledge, capacity and attitudes within the system to respond to the full spectrum of learning needs and abilities
- the relationship between early learning and future educational success
- the impact of learning pathways and transitions on student success
- the traditional structure of the school calendar and school day



Focus area 3: Teaching

How can teachers and school leaders become most effective?

Highly effective teachers and school leaders are among the most significant factors to impact student learning. Teachers are the true change agents in education, and their preparation, competencies and ongoing professional development are key to improving student outcomes. For this reason, it is critical to ensure that teachers are not only highly trained before they enter a classroom for the first time, but to ensure ongoing and sustained professional learning and growth throughout their careers.

Teachers who are educated and trained in Manitoba either complete an undergraduate degree, prior to completing a two-year after-degree Bachelor of Education, or an integrated program, in which an undergraduate degree and an education degree are completed concurrently. Generally, the teacher education programs are organized by early-, middle-, and senior-years streams.

The teaching profession in Manitoba, as in most provinces and territories, is not regulated by professional standards or by a professional body, such as a college of teachers. Teachers must hold a valid Manitoba teaching certificate to be employed by a school board or a funded independent school. Whether trained in Manitoba or elsewhere, teachers must fulfill the requirements of Manitoba Education and Training to be certified.

Once certified, teachers may be hired and assigned by their employer. As the employing authority, school boards and funded independent schools are responsible for monitoring and assessing teacher performance and providing professional learning opportunities to teachers. Provincial legislation provides ten non-instructional days per school year in Manitoba. Of these, a minimum of five must be used

for teacher professional development. The remainder can be used for teacher in-service, parent-teacher conferences, administration and student evaluation.

Manitoba's Certificate in School Leadership is optional for those interested in becoming a school principal or vice-principal. It covers five areas on knowledge and skills that are important for school leadership:

- cultural and educational context
- educational leadership
- instructional leadership
- personnel leadership
- school administration

When thinking about this focus area, you may wish to consider:

- the relationships among Manitoba's teacher training programs, teacher certification requirements and what teachers need to be well prepared for today's students and classrooms
- teacher recruitment and retention
- the roles, responsibilities, autonomy and authority of teachers in the context of diverse and complex classrooms
- the roles and responsibilities of the principal
- home and school relationships
- the role of teachers' associations and professional bodies in the teaching profession
- professional regulations or standards for the teaching profession
- the role of technology in teaching and leadership
- the role of pedagogical, clinical and social supports in education



Focus area 4: Accountability for student learning

How can the education system develop a stronger sense of shared accountability for student learning?

The question of who is accountable for student learning and achievement is one that is being asked as school systems engage in educational reform. Cries for higher expectations, increased accountability, transparency, effectiveness and efficiency are reverberating across the globe and the question of who is responsible for student achievement has generated much debate.

What we know is that when parents send their children to school they expect that professionals will use all their knowledge, skills and expertise to help all children, regardless of background and characteristics, to learn, and achieve and reach their potential.

Michael Fullan, a Canadian leader in education system improvement and reform, says that “The new mission of schools is to achieve 100% and to have specific explanations and strategies for addressing any figure that falls short of full success,”⁸ suggesting that there can be no more excuses for low performance. Schools are expected to put strategies in place to address underperformance.

One way to look at the issue of responsibility is to acknowledge that a primary function of an education system is student learning, achievement and well-being. Schools, therefore, have a primary role in organizing themselves and their resources to make this happen.

At the same time, the roles that others play can be described as secondary roles in supporting the education system. Research shows, for example, that when parents read to their children, it makes a difference in their literacy acquisition. But school systems cannot depend on this, as the time, skills and availability of parents vary. Parents may respond differently, based on their resources, skills or levels of comfort, with what schools ask of them. Schools therefore have a key role to address the inequities that socio-economic status and other factors place on students.

When all of the players do their part, there is greater likelihood that students will be successful.

Manitoba's Public Schools Act states that students also have some responsibilities. They are expected to:

- attend school and classes regularly and punctually
- comply with student discipline policies and the school's code of conduct
- complete assignments and related work
- treat school property and the property of others at the school with respect

Students also have the right to regular testing and evaluation of their academic performance and achievement.

The act also states that parents are responsible to ensure their child complies with discipline policies and codes of conduct, and to ensure their child attends school regularly. Parents also have the right to be kept informed of their



⁸ Fullan, personal communication with Avis Glaze, 2015

student's attendance, behaviour and academic performance at school.

Teachers' legislated duties include teaching diligently and faithfully. Ongoing assessment of student learning is an inherent part of effective teaching. Principals, who act as both administrators and instructional leaders in schools, are ultimately responsible for the assessment and promotion of students in the school.

Faculties of education are responsible for preparing teacher candidates with both the theoretical knowledge and classroom practice they need to pursue a professional teaching career. Manitoba Education and Training is responsible for certifying teachers to work in public and independent schools in Manitoba.

The minister is responsible for approving provincial curriculum for public and funded independent schools. The minister is also responsible for releasing information relating to student achievement and the effectiveness of programs.

School boards are in charge of hiring and assigning teachers, and for providing professional learning to teachers, including areas related to student assessment.

When thinking about this focus area, you may wish to consider:

- what stronger accountability looks like
- alignment and synergies within the system
- the role of measurement and student assessment in teaching and learning
- the purpose and use of formative⁹ and summative¹⁰ assessment practices
- the use of student achievement data by students, teachers, administrators and policy makers
- home-school communication about student learning
- policies regarding student promotion and placement
- increasing accountability and public expectations for access to student achievement data

⁹ Formative assessment – takes place during teaching to make adjustments to teaching process
<https://www.edu.gov.mb.ca/k12/assess/wncp/index.html>

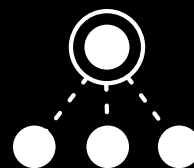
¹⁰ Summative assessment – assessment at the end of a unit or term to convey student progress
<https://www.edu.gov.mb.ca/k12/assess/wncp/index.html>

Focus area 5: Governance

What type of governance structures are needed to create a coordinated and relevant education system?

Manitoba's K to 12 education system is characterized by a division of powers and responsibilities between the provincial government (through the minister of education and training) and locally elected school boards.

The role of the government is to provide direction and allocate resources in support of K to 12 programming in the province's public and funded independent schools. The Public Schools Act and the Education Administration Act outline the rights and the responsibilities of the minister, school boards, principals, teachers, parents and students. The structure of school boards is also stipulated in legislation and regulations.



Local engagement in education also occurs at the school level through school-based parent groups such as Parent Advisory Councils and Parent Councils.

When thinking about this focus area, you may wish to consider:

- the role of government in K to 12 education
- the role of student, parent and community engagement in the education system – at the school and school division level
- the elements of the existing governance structures that remain relevant
- the elements of the existing governance structures that are no longer relevant
- How do we better encourage and facilitate local input and engagement in the education system?

Focus area 6: Funding

What actions are required to ensure that the education system is sustainable and provides equitable learning opportunities for all children and youth?

Manitobans deserve a high quality K to 12 education system at a reasonable cost to taxpayers, who expect that financial resources invested in the education are strategically allocated to provide the best possible learning outcomes for all children and youth. Despite regular increases in funding, the overall system is not yielding desired levels of student achievement and outcomes.

This review will not delve into technical details on topics such as funding models, local taxation, teacher compensation, teacher pensions and benefits. However, what the K to 12 education system should look like in the future cannot be de-coupled from how it is funded and paid for. While the review primarily focuses on improving educational outcomes,

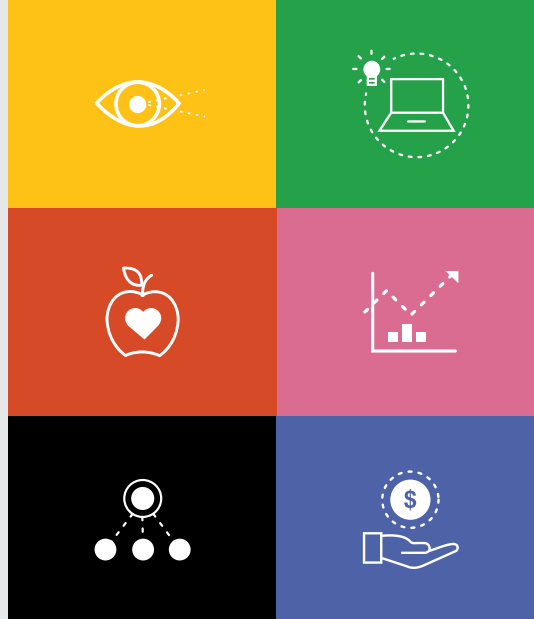
financial accountability and sustainability will undoubtedly be part of the conversation.

When thinking about this focus area, you may wish to consider:

- system characteristics that contribute to sustainability
- unique regional needs, priorities, strengths and challenges
- equitable funding
- achieving both equity and excellence
- Indigenous education and students who are underachieving
- geographic considerations
- underperforming schools
- facilities management, operations and maintenance
- transportation of students
- overall system costs



The Process



Manitobans are invited to provide their input to the commission in a variety of ways:

- completing **online surveys**
- providing **written submissions**
- participating in **interactive public meetings**
- providing a **formal brief**, including specific recommendations for possible presentation at a public **hearing**

The commission will also schedule meetings with **stakeholder organizations** and host at least one full-day **student forum**.

Up-to-date information about consultation locations and dates can be found online at <https://www.edu.gov.mb.ca/educationreview/consultation.html>.

Online surveys

Two online surveys are available for Manitobans to provide their input on the education issues that are important to them.

- **Survey 1: General public**
<https://www.edu.gov.mb.ca/educationreview/consultation.html>
- **Survey 2: Teachers**
<https://www.edu.gov.mb.ca/educationreview/consultation.html>

Written submissions

Those who prefer to provide their input to the commission in writing, are invited to do so by email, fax or regular mail. To ensure the commission considers your submission, please include:

- Your name and contact information, so we may contact you for clarification if necessary. In addition, please indicate and provide appropriate contact information if you are writing on behalf of an organization.

Public meetings

Two types of public meetings – **interactive public meetings** and **public hearings** – will be held in locations across the province in spring 2019. Information regarding locations, times and registration can be found at <https://www.edu.gov.mb.ca/educationreview/consultation.html> or by calling 204-945-4135 or toll free at 877-491-2657.

French/English and sign-language interpretation will be provided for select public meetings.

Interactive Public Meetings

These events will invite participants to engage in conversations around the six areas of focus, within an informal atmosphere that encourages open discussion and community dialogue.

Public hearings

Individuals or organizations that would like to present their perspectives and recommendations at a public hearing are invited to submit a formal brief to the commission. Briefs must:

- be submitted using the provided template and be no longer than 2,000 words
<https://www.edu.gov.mb.ca/educationreview/consultation.html>

Please send your written submission to:

Email: K12educationcommission@gov.mb.ca

Fax: 204-945-0221

Mail: Manitoba's Commission on
Kindergarten to Grade 12 Education
470 - 800 Portage Avenue
Winnipeg MB R3G 0N4

- address one or more of the six areas of focus as described on pages 9 to 15
- include specific recommendations

Only one formal brief per individual or organization will be accepted.

All briefs received will be considered to be a request to present at a public hearing, and in the spirit of transparency, they will be posted on the commission's website.

Selected groups and individuals will be invited to present to the commission. Priority will be given to those who offer bold recommendations and innovative solutions, and those who have not already been heard from through other public engagement opportunities.

Please send your brief to:

Email: K12educationcommission@gov.mb.ca

Fax: 204-945-0221

Mail: Manitoba's Commission on
Kindergarten to Grade 12 Education
470 - 800 Portage Avenue
Winnipeg MB R3G 0N4

Meetings with Stakeholders

Students

In addition to having the opportunity to provide their input through the website and at the interactive public consultations, at least one full-day student engagement forum will be held to bring students together from diverse backgrounds and from across the province, to provide their direct input.

The commission will also reach out to schedule additional consultations as needed, to ensure that the critical voices of children and youth, particularly those living in vulnerable or marginalized circumstances, are heard.

Other stakeholder groups

The commission urges all interested individuals and stakeholder organizations to participate in the interactive public meetings and public hearings opportunities described above.

Requests for meetings with the commission will be considered and accommodated as time and scheduling permit, and as the commission deems necessary.

As the consultation process progresses, if additional information is needed, the commission will identify groups or individuals to meet with to ensure that the issues related to these populations or organizations are addressed.

Collection of Exemplary Practices

As part of the information gathering to inform the review, the commission is inviting Manitoba teachers, those currently teaching and those who are retired, to share exemplary practices they have implemented and that have resulted in increased student achievement and outcomes. In 200 words or less, you are invited to provide a brief description of your exemplary practice, outlining what you did and the results that were achieved. Please be sure to include your name and contact information, so we may contact you for additional details and clarification if necessary.

Click here <https://www.edu.gov.mb.ca/educationreview/consultation.html> to submit an exemplary practice, or send to:

Fax: 204-945-0221

Mail: Manitoba's Commission on
Kindergarten to Grade 12 Education
470 - 800 Portage Avenue
Winnipeg MB R3G 0N4



Appendix A: Terms of Reference

Manitoba's Commission on Kindergarten to Grade 12 Education

An Independent Review of the K to 12 Education System

Terms of Reference

Context

- The education system in Manitoba covers a vast geographical area and serves a wide range of communities that are linguistically and culturally rich and diverse:
 - First Nations, Métis and Inuit communities
 - Francophone and other linguistic and ethnic communities
 - newcomers from across the globe
- Public education is a fundamental element of a democratic society and is integral to the fabric and character of Canadian society. Its purpose is to serve the best educational interest of all students, regardless of their abilities, personal or family circumstances, or where they live.
- The Manitoba government is committed to improving student outcomes by creating an education system that has high standards for educators, high expectations for student learning, relevant curriculum, excellence in governance and a sustainable fiscal framework.
- Students and excellence in student outcomes must be the central focus.

Establishing a commission to undertake a comprehensive review of Kindergarten to Grade 12 (K to 12) education represents a long overdue opportunity to build on strengths, but also to identify the changes needed in creating a system that can achieve better outcomes for students and reflect the economic and societal needs of Manitobans.

Mandate

The commission will carry out an independent review of the K to 12 education system to improve outcomes for students, ensure long-term sustainability and enhance public confidence. The commission will:

- propose a renewed vision for K-12 education
- make bold recommendations to ignite change within existing systems, structures and programs, which inspire excellence in teaching and learning
- consider the continuum of early learning, post-secondary education and labour market needs as part of an integrated lifelong learning approach

The review will be informed through extensive and transparent public consultations, supported by research and learning from best practices. The commission will seek the input of students, parents, educators, school boards, academics, Indigenous organizations, la francophonie, municipal councils, professional organizations, the business community and members of the public.

Areas of Focus

1. **Long-term vision** – What should the goals and purpose of K to 12 education be in a rapidly changing world?
2. **Student learning** – What are the conditions required to achieve excellence in student achievement and outcomes in Manitoba?

3. **Teaching** – How can teachers and school leaders become most effective?
 4. **Accountability for student learning** – How can the education system develop a stronger sense of shared accountability for student learning?
 5. **Governance** – What type of governance structures are needed to create a coordinated and relevant education system?
 6. **Funding** – What actions are required to ensure that the education system is sustainable and provides equitable learning opportunities for all children and youth?
- **Open, engaging and accessible** – All sectors of society will be encouraged to participate and provided with opportunities to have their voices heard.
 - **Evidence-informed** – In addition to the voices and perspectives of Manitobans, the commission will ground its recommendations in research and evidence of successful educational reform initiatives in other jurisdictions.
 - **Excellence** – Recommendations will be developed with the intention of achieving a high quality education system and opportunities for all to aspire to excellence.

Guiding Principles

The work of the commission will be guided by the following principles:

- **Student centred** – As a key focus of this review is to improve student achievement and student outcomes, the work of the commission is to be centred on children and youth and on the conditions necessary to support their educational success.
- **Culturally responsive** – It will respect diverse First Nations, Inuit and Métis communities, *la francophonie* and newcomers, and value the critical relationships between language and culture.
- **Building on success** – The work of the commission will build on the strengths of the existing system and will identify the areas requiring attention, improvement and change.

Deliverables and timelines

The commission will develop a discussion paper to frame the consultation process. A wide variety of public engagement approaches will be utilized, including public meetings, online surveys and social media to solicit broad and inclusive participation.

The preparatory work of the commission began in December 2018. Public engagement activities are anticipated to begin in early 2019. The commission is to submit a final report to the minister in February 2020. The report will include key findings and recommendations and is to be released publicly in March 2020.

This initiative will be supported by a small secretariat (director, senior policy analyst and administrative support), as well as by external consultants and researchers, to be hired on contract on an as-needed basis.

Appendix B: Membership and Bios of Manitoba's Commission on Kindergarten to Grade 12 Education

Co-Chairs

Dr. Janice MacKinnon – (Canmore, Alberta) served as a Saskatchewan cabinet minister from 1991 to 2001. She is a Fellow of the Royal Society of Canada and member of the Order of Canada. She holds a Ph.D. and Master of Arts degree from Queen's University and is an executive fellow at the University of Calgary School of Public Policy and Professor of Fiscal Policy at the University of Saskatchewan School of Public Health. She has authored three books and many articles on public policy issues. She served as chair of the Institute for Research on Public Policy board, chair of Canada's Economic Advisory Council, a board member of the Canada West Foundation, a member of the National Task Force on Financial Literacy and is currently the Chair of the Ombudservice for Life and Health Insurance (OLHI).

Mr. Clayton Manness – (La Salle, Manitoba) is a former MLA representing the constituency of Morris. He earned his M.Sc. in agricultural economics and worked in the grain industry before entering public life. During his time in office, he served as minister of finance, minister of education and training and government house leader. He later served as chair of Prairie Flax Products Inc. and president of Man Agra Capital Inc.

Manness has led previous commissions dealing with taxation (provincial government) and searching for alternative revenue sources (Winnipeg). Presently he is a public director of the Mutual Funds Dealers Association, Investment Protection Corporation, and president and CEO of Prairie Flour Mills at Elie. He continues to farm as part of Manness Farms Joint Venture.

Commissioners

Mr. Terry Brown – (Winnipeg, Manitoba) is an owner and partner of Legacy Bowes Group and leads the business advisory practice. Terry advises business entities, Indigenous communities and Indigenous entities on policy initiatives, corporate setups, joint ventures, mergers and acquisitions. He currently serves as on the BUILD and Mother Earth Recycling boards, is the past chair for the Aboriginal Chamber of Commerce and is a past policy committee member for the Manitoba Chamber of Commerce. He holds a Bachelor of Commerce and is currently a mentor for the MBA students in the Asper School of Business.

Mr. Mark Frison – (Winnipeg, Manitoba) Mark Frison was named President of Assiniboine Community College in 2010. Prior to that position, Frison was the founding president of Great Plains College in Saskatchewan, which was formed by the voluntary merger of Prairie West Regional College and Cypress Hills College (of which Mark was also president).

Mark began his career working as a policy advisor in the Nova Scotia Department of Education. Following that, Frison worked in a number of roles in economic development for the Government of Canada.

Frison has served as a member of Nova Scotia Council on Higher Education and Maritime Provinces Higher Education Commission.

Mr. J.D. Lees – (Steinbach, Manitoba) is a former science teacher at Steinbach Regional Secondary School, and has also taught English overseas. He holds a Bachelor of Science in Zoology and Bachelor of Arts in Political Science from the University of Manitoba. He is the editor and publisher of G-FAN Magazine.

Ms. Jill Quilty – (Thompson, Manitoba) is a lawyer with Law North Law Corporation and practices criminal, divorce and family law. She previously worked as an instructor and coordinator at College of the North Atlantic in Newfoundland and Labrador. She holds a Juris Doctorate from Dalhousie University's Schulich School of Law and a Master of Education from Mount Saint Vincent University. She has volunteered with the Juniper Centre in Thompson and served as a member of the Truth and Reconciliation Academic Working Group, the Ad Hoc Response Committee for Gender Discrimination and the Indigenous, Black and Mi'kmaq Standing Committee.

Ms. Laurel Repski – (Winnipeg, Manitoba) is a former vice president (human resources, sustainability and audit) at the University of Winnipeg (2006 to December 2018). She previously served as vice president (human resources) for the Canadian Wheat Board (2000 to 2006). She holds a certificate in human resource management from the University of Manitoba and has completed numerous related professional and leadership development programs. Her community involvement includes serving as a director for the All Charities Campaign, serving on the board of directors for the Manitoba Children's Museum and serving as chair and a member of the executive of the Manitoba Theatre for Young People.

Mr. Denis Robert – (St. Adolphe, Manitoba) has taught a variety of Grade 5 to 12 subjects, both in English and French immersion schools, including K to 12 physical education. He was a full-time teaching vice-principal in a K to 8 school, a full-time Directeur-adjoint at Collège Béliveau for two years, and Directeur of Collège Béliveau in the last eight years of his 32-year teaching career. Collège Béliveau was the first total French immersion high school in Manitoba. He holds a Bachelor of Arts degree and a pre-Masters in Educational Administration from l'Université de Saint-Boniface and a Bachelor of Education degree from the University of Manitoba. After his teaching career, he owned and operated (Les serres) Robert Greenhouses, volunteered with the 1999 Pan-Am Games, the 2017 Canada Games, Meals on Wheels, Christmas Cheer Board and Winnipeg Harvest. He has carried out humanitarian work with Red River Mission (Rivière Rouge) in the Dominican Republic, Haiti, Peru, Malawi and Bolivia.

Mr. Ian Wishart – (Portage la Prairie, Manitoba) was first elected as the Member of the Legislative Assembly for Portage la Prairie in 2011 and appointed to cabinet as minister of education and training from 2016 to 2018. Wishart holds a Bachelor of Science in Agriculture from the University of Manitoba, worked as a cattle producer and served as president and vice-president of Keystone Agricultural Producers. In addition, he was on the Canadian Federation of Agriculture executive and the Manitoba Crop Insurance Board and Manitoba Water Council. He received the Agri Food Award of Excellence for his environmental work on the Alternate Land Use Services (ALUS) program and has volunteered with several boards, including the Portage Fair, Delta Agricultural Conservation Co-op and Centennial Community Club.

**Manitoba's Commission on
Kindergarten to Grade 12 Education
Secretariat**

470 - 800 Portage Avenue
Winnipeg MB R3G 0N4
manitoba.ca/educationreview
K12educationcommission@gov.mb.ca

Phone: 204-945-4135
Toll Free: 877-491-2657
Fax: 204-945-0221

**Commission manitobaine sur l'éducation
de la maternelle à la 12^e année
Secrétariat**

470 – 800 avenue Portage
Winnipeg MB R3G 0N4
manitoba.ca/revueeducation
commissioneducationM12@gov.mb.ca

Téléphone : 204 945-4135
Sans frais : 877 491-2657
Télécopieur : 204 945-0221

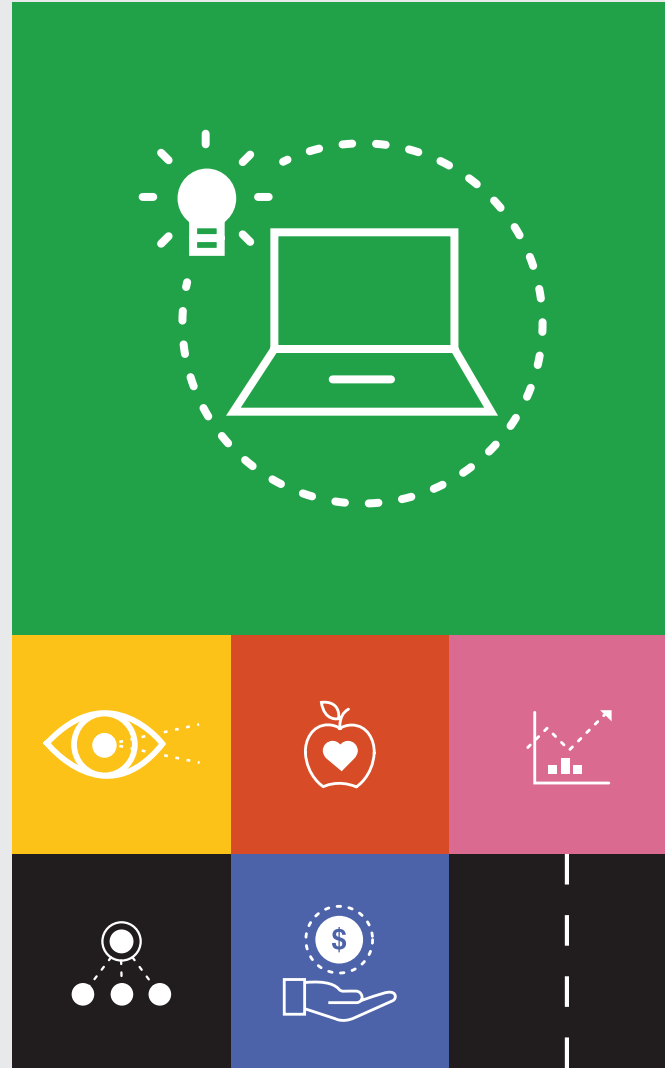


Manitoba's Commission on Kindergarten to Grade 12 Education

Review of Manitoba's Education System

Discussion Paper Summary

April 2019



What we're doing

For the first time in decades, we are conducting a full review of Manitoba's K to 12 education system. Since then, Manitoba and the world have seen major changes, and our education system needs to be modernized to reflect these changes.

Why we're doing it

Manitoba students and their families deserve excellence in education. A strong education can set students up for success – in the workforce, in post-secondary education, and in life in general.

The goal of this review is to find the best solutions for Manitoba's education system to ensure our students can succeed in today's global community no matter what path they choose.

How you can get involved

We want your help to shape the future of the education system in Manitoba.

There are several ways you can participate in the discussion:

- Complete an online survey to provide input on education issues that are important to you; there is one survey available for the general public and one specifically for teachers at:
<https://www.edu.gov.mb.ca/educationreview/consultation.html>
- Email, fax or mail a written submission to the commission; this submission should follow the guidelines available online at:
<https://www.edu.gov.mb.ca/educationreview/submissions.html>
- Attend an interactive public meeting to engage in conversation around the review's six areas of focus in an informal atmosphere that encourages open discussion and community dialogue; find information about locations and dates at: <https://www.edu.gov.mb.ca/educationreview/consultation.html> or call 204-945-4135 or toll free at 877-491-2657
- Submit a formal brief to the commission by email, fax or mail; all briefs will be considered to be a request to present at a public hearing and will be posted on the commission's website:
 - Briefs must follow the template available online at: <https://www.edu.gov.mb.ca/educationreview/consultation.html>
 - Only one brief per individual or organization will be accepted
 - Selected groups will be invited to present to the commission

The commission will also be scheduling meetings with specific stakeholder groups, including the most important group – students. We will hold at least one full-day student engagement forum and will consider reaching out to schedule additional consultations.

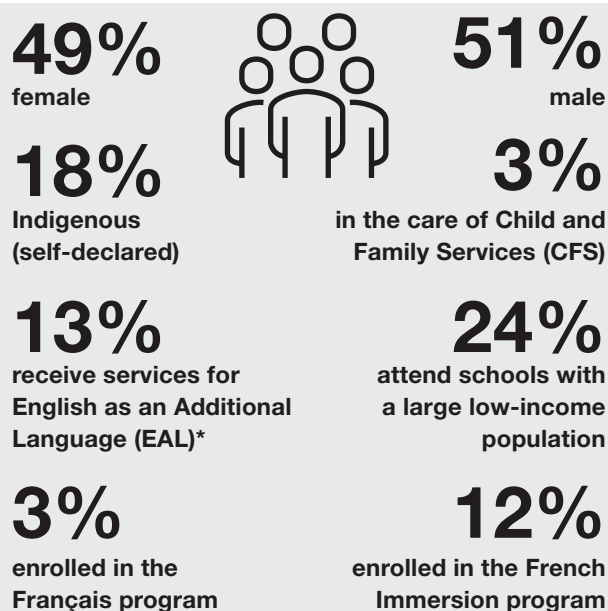
The commission will also consider requests for meetings and may accommodate as time and scheduling permit.

The current state of Manitoba's education system

Our students

Manitoba's K to 12 student population is very diverse, with dozens of languages spoken by students in our schools.

Here's a snapshot of our students and their diverse needs:



*Public schools only

Our schools

Education is compulsory for children in Manitoba from age 7 to 18. Students may attend public or independent schools.



Public schools

- 90% of student population (188,744 students)*
- 669 public schools
- Governed by *The Public Schools Act* and *The Education Administration Act* and their regulations
- The rights and responsibilities of minister, school boards, principals, teachers, parents, and students are described in the legislation
- Elected school boards are responsible for delivering education

*Enrolment as at September 30, 2018



Independent schools

- 10% of student population (20,052 students)*
- These may include religion-based, private, Montessori, colony and community schools



Funded independent schools

- 7% (14,474 students)*
- 62 schools
- Use provincial curriculum, employ Manitoba certified teachers, and must meet provincial requirements

Non-funded independent schools

- 1% (1,870 students)*
- 49 schools
- Do not need to meet provincial requirements, but must deliver an education equivalent to that of a public school

Homeschooling

- 2% (3,708 students)*
- Parents choose to be responsible for their child's education and obtain resources and materials for the program of study

*Enrolment as at September 30, 2018



French language education

- The Division scolaire franco-manitobaine (DSFM) delivers French as a first language programming (the Français program)
- French Immersion program is offered by 23 school divisions

Focus Areas of the Review

The review will concentrate on six areas of focus. We are looking for your input on any and all of these areas. Each focus area is introduced by a few questions, followed by some general information to get you thinking about the topics and prepare you to join the conversation.

Focus area 1: Long-term vision

What should the goals and purpose of K to 12 education be in a rapidly changing world?
What are the strengths and weaknesses of the current system?
What are the most important things for students to gain from their K to 12 education?
What could our system do better to help students achieve these important goals?

This focus area supports the overall goal of the review: to find the best solutions for Manitoba's education system to ensure our students can succeed in today's global community.

Around 50% 
of early - and middle-years students meet provincial expectations in reading and writing

90% of students
pass Grade 9 math and language courses, but only 40% achieve a grade of at least 80%



Nearly 80%
of students graduate high school on time, but fewer than 50% of Indigenous students graduate within 4 years of beginning Grade 9



Focus area 2: Student learning

What are the conditions required to achieve excellence in student achievement and outcomes in Manitoba?
Who is ultimately responsible for student success?

During the past 15 years, Manitoba students have not kept pace with students in other provinces and internationally. The review aims to find ways to improve student success and achievement.



Fewer than 40%
of early - and middle-years students meet provincial expectations in math

14% of Manitobans aged 25 to 64 have less than a high school education

28% have high school completion as their highest level of education

58% have post-secondary education (trades, college or university)



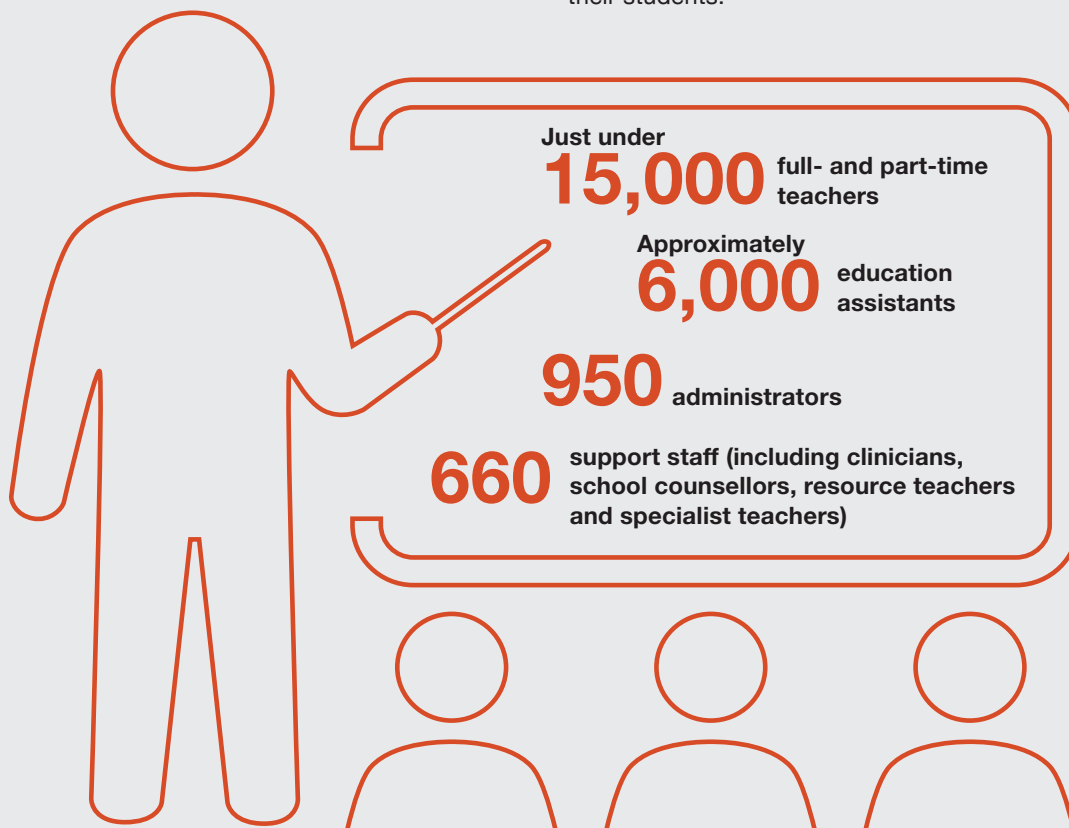


Focus area 3: Teaching

How can we help teachers and school leaders become most effective?

What improvements could teachers make to better help students achieve their goals?

Across the province, over 22,000 individuals support our students in their educational journey. Teachers and school leaders have the biggest impact on student learning, and their success is key to the success of their students.



Teachers who are trained and educated in Manitoba either complete:

- a) an undergraduate degree and two-year after-degree Bachelor of Education
- b) an integrated program where the undergraduate degree and education degree are completed at the same time

Programs are usually organized by early/middle- or senior-years streams.

To work in a public school or funded independent school, teachers in Manitoba need:

- ☒ A valid Manitoba teaching certificate

Once certified, teachers may be hired and assigned by their employer, either a school board (public school) or the funded independent school. The employer is responsible for assessing teacher performance and providing professional learning opportunities.

There are 10 non-instructional days per school year:

- At least 5 are used for teacher professional development
- The rest are used for teacher in-service, parent-teacher conferences, administration and student evaluation

Focus area 4: Accountability for student learning

How can the education system develop a stronger sense of shared accountability for student learning? Is the current system providing equitable learning outcomes for all students?

When parents send their children to school, they want professionals to use their knowledge, skills and expertise to help all students learn, achieve and reach their potential. Schools have the primary role in

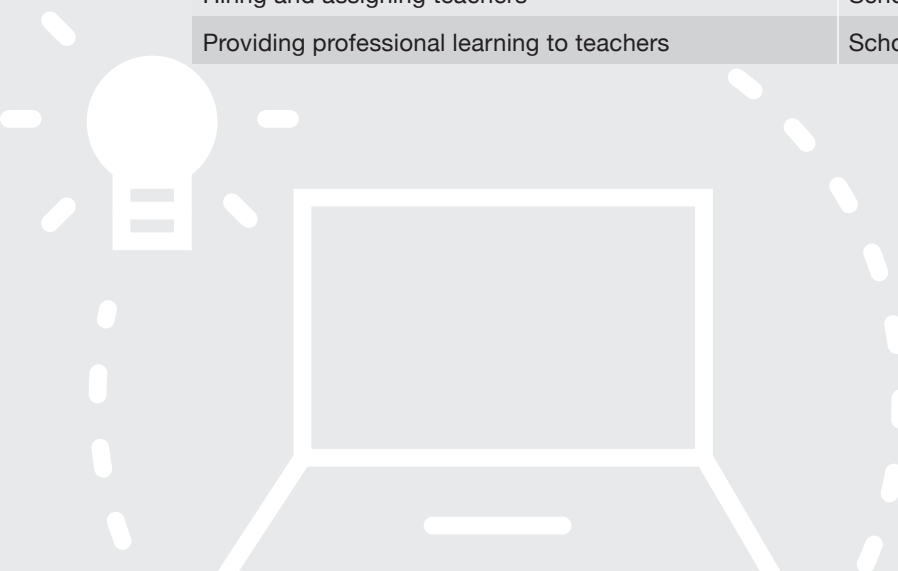
enabling student learning, achievement and well-being. Others play a role in supporting the education system as well. For example, research shows that when parents read to their children it makes a difference in their literacy levels. However, the skills, availability and time parents have will vary and this is not always possible.

As much as possible, when everyone who has a role to play does their part, students are more likely to succeed.



Students have a right to:	Students have a responsibility to:
<ul style="list-style-type: none"> ■ An education ■ Regular testing and evaluation of their academic performance ■ See their school records 	<ul style="list-style-type: none"> ■ Attend school and classes regularly and punctually ■ Comply with student discipline policies and the school's code of conduct ■ Complete assignments and related work ■ Treat school property and the property of others at the school with respect

What needs to be done?	Who's responsible?
Teaching diligently and faithfully	Teachers
Ongoing assessment of student learning	Teachers
Assessment and promotion of students in the school	Principals
Preparing new teachers with knowledge and skills	Faculties of education
Certifying teachers	Manitoba Training and Education
Approving provincial curriculum	Minister
Releasing information relating to student achievement and effectiveness of programs	Minister
Hiring and assigning teachers	School board
Providing professional learning to teachers	School board

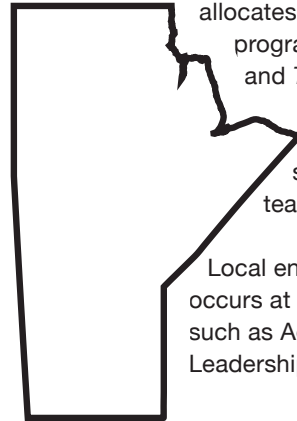


Focus area 5: Governance

What type of governance structures are needed to create a coordinated and relevant education system? Should there be changes to how schools, school divisions, school boards and the Department of Education and Training are organized? If so, what changes are needed? Should there be any changes to who does what and how decisions are made? If so, what changes?

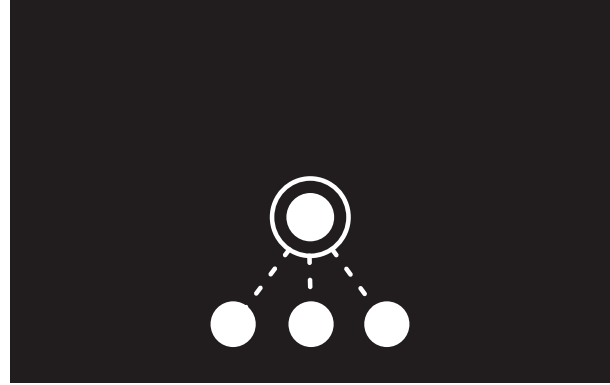
Currently, Manitoba has:

- 37 public school boards
- 5 to 11 trustees per board
- 297 total trustees
- 110 superintendents, assistant superintendents and directors



The government provides direction and allocates resources in support of K to 12 programming. *The Public Schools Act* and *The Education Administration Act* outline the rights and responsibilities of the minister, school boards, principals, teachers, parents and students.

Local engagement in education also occurs at the school level through groups such as Advisory Councils for School Leadership and Parent Councils.



Focus area 6: Funding

What actions are required to ensure that the education system is sustainable and provides equitable learning opportunities for all children and youth? Is the education system currently properly funded and sustainable?

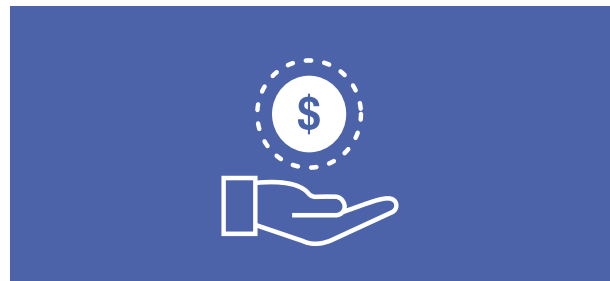
The provincial government and school boards share the responsibility for funding K to 12 education. Financial accountability and sustainability are essential to improving our education system.

In 2019-20, the province is investing:

\$1.329 billion
in public school divisions

\$1.4 billion
in k to 12 education

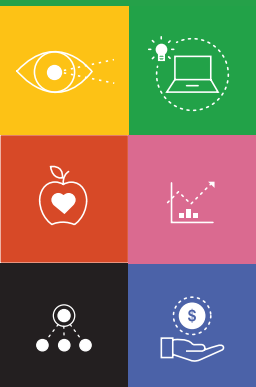
\$80 million
in funded independent schools



The total operating costs for the public school system in 2018-19 exceeds \$2.4 billion. These costs are covered by a combination of provincial grants and education property taxes.

In public and funded independent schools, with the exception of Alberta, Manitoba spends more per student than other provinces. Despite regular increases in funding, the overall system is not producing the desired levels of student achievements and outcomes.

While this review will not include technical details about funding models, local taxation, teacher compensation, teacher pension and benefits, we welcome your input about the direction you think the province should move in to ensure money allocation to support education is best spent.



**Manitoba's Commission on
Kindergarten to Grade 12 Education
Secretariat**

470 - 800 Portage Avenue
Winnipeg MB R3G 0N4
manitoba.ca/educationreview
K12educationcommission@gov.mb.ca

Phone: 204-945-4135
Toll Free: 877-491-2657
Fax: 204-945-0221

**Commission manitobaine sur l'éducation
de la maternelle à la 12e année
Secrétariat**

470 – 800 avenue Portage
Winnipeg MB R3G 0N4
manitoba.ca/revueeducation
commissioneducationM12@gov.mb.ca

Téléphone : 204 945-4135
Sans frais : 877 491-2657
Télécopieur : 204 945-0221



LEADERSHIP, ADVOCACY AND SERVICE FOR MANITOBA'S PUBLIC SCHOOL BOARDS

April 3, 2019

TO: All Board Chairs
FROM: Alan M. Campbell, President
RE: Local Voice Local Choices (LVLC) Brochure – Customized

As we await further information on dates and confirmed locations of community consultations by the commissioners of the K-12 Review, the MSBA executive and staff continue to work with our member boards on community engagement activities and resources.

With this in mind, I would like to share the newest LVLC publication that is available to every member board in a **customized format**. Please see the attached for an example.

The extent to which a brochure like this is distributed in schools and communities is obviously up to the local school board, but I'm sure you would agree that it has a suitable home in staff mailboxes, attached to school newsletters, in the local mail, etc.

I strongly encourage every member board to reach out to Karen Harrington, Communications Coordinator with Education and Communication Services at MSBA, to arrange for your customized version of this fantastic publication, which, like everything available on the www.localvoices.ca page, has been created in-house at MSBA.

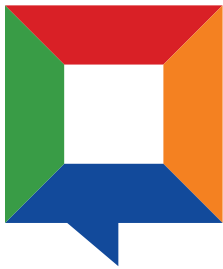
Attached you will find a copy of the brochure which has been created for Interlake School Division.

I can't stress enough how important it is for our member boards to capitalize on every resource and opportunity to effectively engage with your communities. If you are not seeing a resource from MSBA that you feel would be useful in your community, please contact Karen immediately at kharrington@mbschoolboards.ca or by telephone at (204) 594-5178. Please supply a copy of your division's logo and the relevant contact information for purposes of the brochure, as per the attached example.

Sincerely,

A handwritten signature in black ink, appearing to read "Alan M. Campbell". The signature is fluid and cursive, with the first name "Alan" being more prominent.

Alan M. Campbell



Local Voices Local Choices

Because schools belong to communities



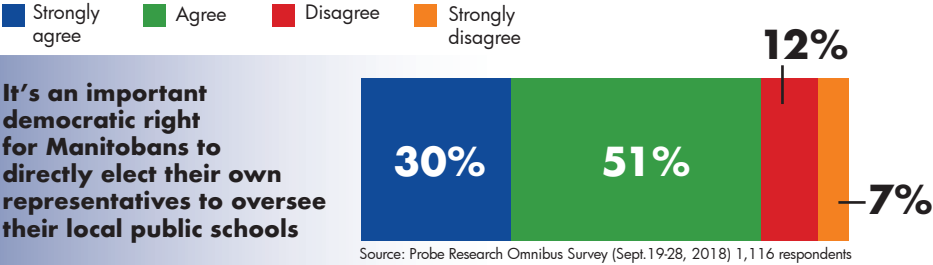
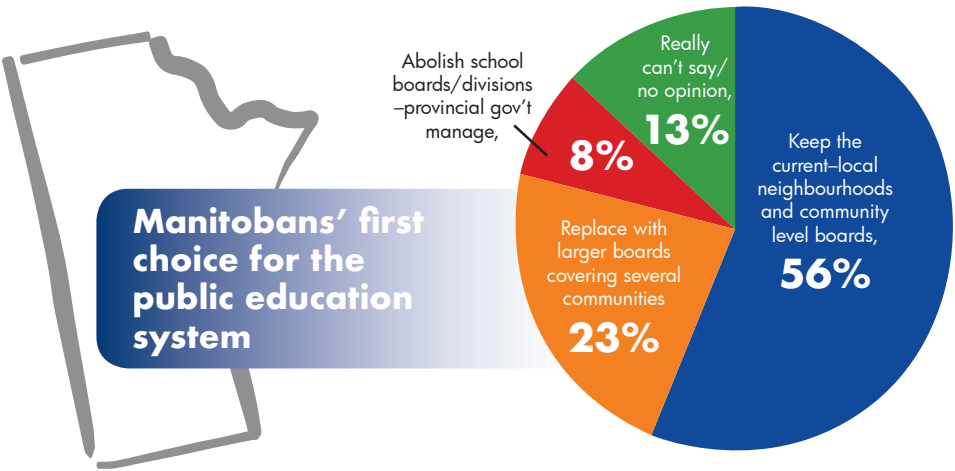
M A N I T O B A

School Boards
A S S O C I A T I O N

localvoices.ca

Did you know?

Manitoba's 37 elected school boards provide quality education for 210,000 students every school day. **Many of the experiences they enjoy depend on local decisions, made at the community level. A significant majority of Manitobans support this.** Based on a representative survey conducted by Probe Research last fall—



It is your right alone to decide whether changes take place to education in your local community. **Now is the time to make your voice heard.**

Economic impacts

Schools benefit from services provided by local businesses, companies and organizations, including for capital infrastructure, fuel, classroom goods and supplies, and practical experiences such as field trips, work placements and high school apprenticeships. Many positive relationships have been established between school divisions and local businesses in Manitoba. **As of 2019, the overall economic impact of the educational services sector accounts for 5.6% of GDP and 21% of public spending in Manitoba. These impacts create important local spin-offs in every community across our province.**

Where does your tax investment go?

Some believe that school taxes are used to fund significant salaries at the top, while classroom needs go unmet. This is simply not true: on a yearly average

Of each dollar spent:

80¢ goes directly to the frontline, to pay for the teachers and support workers

10¢ goes to operations and maintenance, to provide supplies, to fix and repair schools and to keep the heat and lights on

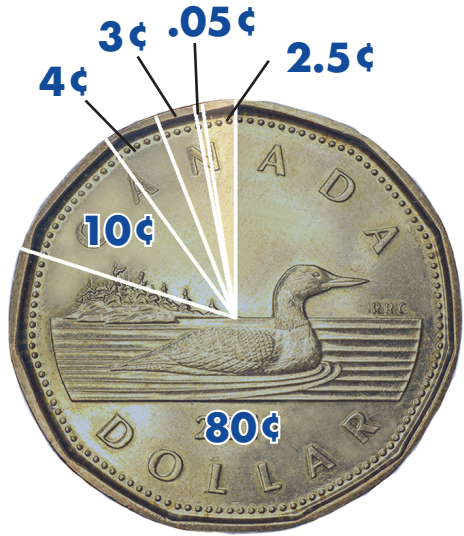
4¢ goes to transporting kids to and from school, including maintaining and fuelling the bus fleet

3¢ pays for qualified administrators to meet the needs of changing, demanding, and fast-paced school divisions

0.5¢ supports the work of locally elected school boards, who ensure that the local voices and local choices are protected when it comes to meeting the needs of each community's children

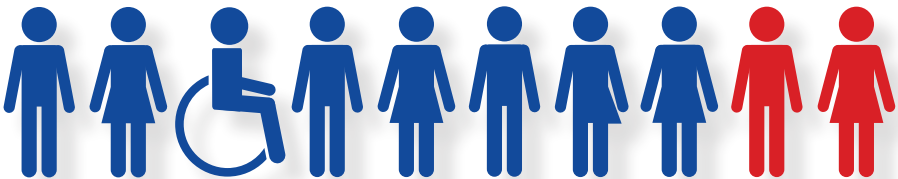
2.5¢ Any remaining funds are used to deliver programming for local communities and to operate Adult Learning Centres

Source: Financial Reporting and Accounting for Manitoba Education Reports



Our students' results

On national and international assessments in literacy, math and science, **Manitoba students remain competitive with every province in Canada**: 8 out of 10 students perform at or above the expected level in all three subjects. We know that poverty affects the remaining 2 out of 10 who do not do so.



Manitoba must remain on the right track: on the last national assessment, only Manitoba improved across all three subjects (Council of Ministers of Education, Canada, 2018). School boards cannot afford to lose focus, if Manitoba wants to continue making improvements. Together, we must also address poverty for the sake of all students.



Help Shape Our Education System.

Participate in the Manitoba Government
K-12 Education Review.

Written submissions may be emailed to: K12educationcommission@gov.mb.ca
To learn more: edu.gov.mb.ca/educationreview/

Did you know?

The Government of Manitoba has recently launched a significant commission to review Kindergarten to Grade 12 Education. Every Manitoban deserves to have their voice counted when this commission undertakes its important work in the months ahead.

Twenty years ago, the Manitoba Government eliminated twenty school divisions following a similar review. A follow-up study undertaken by the Frontier Centre for Public Policy (Owens, 2005) concluded that the *time that was invested in the restructuring of public education would have been better spent in more meaningful educational reform.*

With such an important lesson learned in the recent past and so much at stake for the future, Manitoba's public school boards encourage all Manitobans to remember that **schools belong to communities**. In our immediate future, the Manitoba Kindergarten to Grade 12 Review Commission will make important recommendations and decisions that will impact Manitoba's children and our future.

To learn more about how you can participate in the review and about why local voice and local choice still matters when it comes to education in Manitoba, please visit **localvoices.ca**.

**For more local information contact Alan Campbell,
Vice-Chairperson (Ward 2), Interlake School Division
tel: 204-467-5100 or email: acampbell@isd21.mb.ca**



mbschoolboards.ca



*Local Voices
Local Choices*

Because schools belong to communities



interlakesd.ca

LEADERSHIP, ADVOCACY AND SERVICE FOR MANITOBA'S PUBLIC SCHOOL BOARDS

MEMORANDUM

Date: April 3, 2019

To: All Board Chairs

Cc: All Superintendents, All Secretary-Treasurers

From: MSBA Provincial Executive

Subject: "This Is Local Choice" Campaign

Hello everyone:

As progress continues on the "Local Voices, Local Choices" public advocacy campaign, there remains opportunity for boards to submit local examples of programs, supports or services for our "This is Local Choice" profile series. For examples of initiatives that have already been profiled, please visit:

http://www.mbschoolboards.ca/documents/Advocacy/Local%20Voice_Program%20Highlights_Combined%20Files.pdf

Half of Manitoba's public school boards have already participated, providing us with a brief statement about a program or service that is benefiting kids locally, thanks to a decision made by the school board to address a community need.

If your school division hasn't submitted anything yet, **it's not too late**.

Once received, the profile will be posted on our association's social media feeds—Twitter, Instagram, or Facebook. This provides a valuable opportunity for the public and members of our communities to check out what "local voices, local choices" means in communities across the province! We will also profile these initiatives in our formal submission to the K-12 review commission.

To participate, please provide us with a brief statement about a program or service that is benefiting kids locally, thanks to a decision made by the school board to address a community need. We also require a photo of the program, support or service supplied to us by each division, and a copy of your division's logo.

If you wish to participate, please email Director of Education and Communication Services Heather Demetrio at: hdemetrio@mb.schoolboards.ca for the guidelines, and let everyone know what local choice looks like in your community.

Thank you for your attention on this significant portion of our LVLC campaign!

LEADERSHIP, ADVOCACY AND SERVICE FOR MANITOBA'S PUBLIC SCHOOL BOARDS

April 8, 2019

To: The Board Chair, Superintendent, and Secretary-Treasurer, All Divisions and Districts

FROM: Josh Watt, Executive Director

RE: **Use of School as Provincial Election Polling Places**

The next provincial election in Manitoba will be held no later than Tuesday, October 6, 2020. However, as you are aware from news media reports, there is a possibility of an early election call, possibly this June or July. Please be advised that the legislative requirement to schedule a non-instructional day on the date of a fixed date provincial election does not apply to early election calls.

Elections Manitoba is currently in the process of recruiting returning officers, and in the upcoming weeks, those returning officers will be working to secure voting locations for a potential early election. As in past elections, divisions may be asked to make schools available for that purpose in accordance with Section 105(1) of *The Elections Act*, which states "If requested by a returning officer, space in a school established under *The Public Schools Act* must be made available to operate a voting station".

On election day, polling places are open to the public from 8:00 a.m. to 8:00 p.m. They must be open for election preparations and follow-up from 7:00 a.m. to 9:00 p.m. Elections Manitoba will provide the following supports to facilitate the use of schools as polling places:

- a payment for each voting place situated in the building (amount currently under review);
- financial support for required custodial services;
- personnel such as election information officers to manage the flow of voters in the building; and
- security personnel (upon request).

Returning officers will be contacting principals directly in the coming weeks to make arrangements to use schools as polling locations. The use of public schools as polling stations represents an opportunity for civic engagement of schools and their communities in the democratic electoral process. School boards are asked to ensure your school administrators are aware that they may be contacted in the near future by a returning officer to ensure their cooperation in using schools as polling locations.

Concerns or questions you may have regarding the use of school facilities for the next provincial election may be directed to Mark Robertson (mrobertson@elections.mb.ca), Director of Strategic Initiatives, Elections Manitoba, at 204-945-3900, or Sharon Curtis (Sharon.Curtis@gov.mb.ca), Acting Director, Education Administration Services, Manitoba Education and Training, at 945-4044.

Thank you for your consideration of this matter.

JW:hd

cc Mark Robertson, Elections Manitoba
Sharon Curtis, Manitoba Education and Training



e-bulletin

April 10, 2019

Appendix 'G'

191 Provencher Blvd. Winnipeg, MB R2H 0G4
Phone: 204-233-1595 Toll Free: 1-800-262-8836

www.mbschoolboards.ca

Follow us on Twitter [@MBSchoolBoards](https://twitter.com/MBSchoolBoards)

CONVENTION FOLLOW-UP

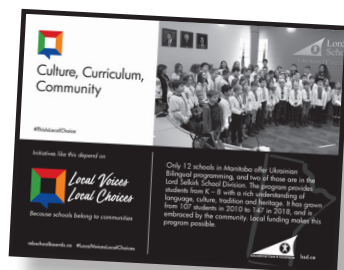
If you are looking for information about last month's convention, pay a visit to our website. The [Record of Proceedings](#) includes the disposition of all resolutions, election results, and the text of President Alan Campbell's address to delegates. It also lists our award winners, including student citizenship, Presidents' Council, and trustee long service, as well as workshop topics. We have posted those workshop presentations that were provided to us [here](#). And if you tried to access one of those presentations before and were unsuccessful, please try again—we have evicted the website gremlin that was responsible for the error message you may have received.

In other convention-related news, if you haven't already evaluated this year's event, it's not too late. The [evaluation link](#) will be live for a few more days, so please help the Convention Planning Committee and Executive as they begin planning for future events!

And finally, a huge thank-you to all those trustees and school divisions that once again supported our annual charity raffle, either through donating prizes or purchasing tickets. Thanks to your generosity, we were able to present the Sunshine Fund with \$2300, money that will enable children in Manitoba to go to camp, regardless of race, faith, family income or special needs.

LOCAL VOICES, LOCAL CHOICES

As of this writing, well over half of Manitoba's school divisions and districts have worked with us to produce a snapshot of some of the programs and services that can be found in schools across Manitoba. These exist thanks to local voices—elected school boards—making local choices that support community needs and wishes. You can find these [divisional profiles](#) on our [Local Voices, Local Choices](#) page, by searching #ThisIsLocalChoice on Twitter, or following us on Instagram or Facebook. If your division hasn't submitted a profile yet, or if you would like to submit something more, it's easy! All we need is a brief (80 word maximum) overview of the program or service, a headline that sums it up, and your divisional logo. A local photo would also be great, but if you don't have anything appropriate, we can source one for you. To learn more or to submit a profile, contact Director of Education and Communication Services [Heather Demetrio](#).



CSBA CONGRESS 2019

The [Ontario Public School Boards' Association](#) will be hosting the Canadian School Boards Association 2019 Congress and National Trustee Gathering on Indigenous Education from July 3 to 6 at the Westin Harbour Castle Hotel in Toronto. The theme for this year's Congress is Leading Today with a Vision for Tomorrow. Keynote speakers for the two consecutive events include Manitoba's own Kevin Lamoureux, National Chief Perry Bellegarde, and Dr. Gabor Maté. The [program overview](#) has now been posted, and the [registration link](#) and hotel [booking link](#) are live. Early bird registration fees are available until June 14, 2019.



DATEBOOK DEBATE

Whether you love or hate the trustee datebook we publish each summer, we want to know! Some people view it as a dinosaur that needs to be buried forever, but there are those who still want and use the paper calendar and the information it contains. The question we need answered is how many fall into each of these camps. We are asking secretary-treasurers to poll trustees and senior administrators to give us a clear picture of how many we still need to produce. Our goal is to provide the datebook to those who actually want it, without producing extra copies that simply gather dust somewhere. So, when you are asked about the datebook by your secretary-treasurer, please answer honestly so they can pass an accurate count on to us.



DID YOU KNOW . . .

That 2019 is the International Year of Indigenous Languages? You can find out more about this celebration and its significance by visiting the [website](#). The site also includes resources, a listing of events, and suggested ways that organizations and individuals can get involved.



2019 | INTERNATIONAL YEAR OF
Indigenous Languages

follow us [@MBSchoolBoards](https://twitter.com/MBSchoolBoards)



LEADERSHIP, ADVOCACY AND SERVICE FOR MANITOBA'S PUBLIC SCHOOL BOARDS

April 12, 2019

To: All trustees, superintendents and secretary-treasurers, all school divisions and districts

FROM: MSBA Provincial Executive

RE: **K-12 Review Commission Consultations: Schedule, Survey and Documents**

Good afternoon:

The K-12 Review Commission announced today the addition of new information to its website that provides further details concerning the in-person consultation schedule, online surveys, and guidelines for submission of written briefs and request forms for formal appearances to speak to the commission.

Please visit: www.edu.gov.mb.ca/educationreview/consultation.html.

All of the recent details have also been added to MSBA's exclusive webpage dedicated to the review:

<http://www.mbschoolboards.ca/k-12-edReview.php>

Attached to this memo, please find a copy of the announcement that has just been made, as well as a summary of the discussion paper (French translation pending), and the full discussion paper.

If any board requires any assistance or requires any additional information, please do not hesitate to contact Executive Director Josh watt at jwatt@mbschoolboards.ca

Additional information, analysis and details regarding this information will be sent to all boards in the near future.

Thank you for your attention to this important announcement.



Manitoba's Commission on Kindergarten to Grade 12 Education

*The Province of Manitoba is issuing this news release on behalf of
Manitoba's Commission on Kindergarten to Grade 12 Education.*

April 12, 2019

MANITOBA'S COMMISSION ON KINDERGARTEN TO GRADE 12 EDUCATION RELEASES PUBLIC CONSULTATION DISCUSSION PAPER AND SCHEDULE OF WORKSHOPS

- - -

Students and excellence in student outcomes must be the central focus: Manness

Today, Manitoba's Commission on Kindergarten to Grade 12 Education released their public consultation discussion paper that will set the stage and act as a guide for Manitobans to provide input to the commission.

"Manitoba students and their families deserve excellence in education. A strong education can set students up for success – in the workforce, in post-secondary education, and in life in general," said Clayton Manness, Commission Co-Chair.

Manness went on to state that the areas of focus for the discussion paper include:

- A long-term vision to prepare students for a rapidly changing world
- How to achieve excellence in student outcomes
- Equipping teachers and school leaders with the tools they need to be successful
- Introducing stronger accountability structures to ensure students are succeeding
- What type of governance structures are needed to achieve better outcomes for Manitoba students
- How to fund the system to ensure it is sustainable and ensure that money is going to the areas where it is most needed

The commission wants to ensure that students, parents, teachers, school and division leaders, trustees, and the general public have a variety of ways to provide their input and share their views to help shape the future of education in the province.

There are various ways for Manitobans to participate in the review in both French and English:

- Workshops will be held across the province; if you would like to attend these interactive meetings, find information about locations and dates at:
<https://www.edu.gov.mb.ca/educationreview/consultation.html> or call 204-945-4135 or toll free 877-491-2657
- Formal briefs may be submitted to the commission by email, fax or mail; all briefs will be considered to be a request to present at a public hearing and will be posted on the commission's website:

- Briefs must follow the template available online at:
<https://www.edu.gov.mb.ca/educationreview/consultation.html>
- Only one brief per individual or organization will be accepted
- Written submissions can be emailed, faxed or mailed to the commission and should follow the guidelines available online at:
<https://www.edu.gov.mb.ca/educationreview/submissions.html>
- Two online surveys will be available for Manitobans on Tuesday, April 16: one for the general public and one for teachers:
<https://www.edu.gov.mb.ca/educationreview/consultation.html>

Public meetings will begin on April 24, 2019, and will be held in locations across the province. Members of the commission will be available to meet with individuals and stakeholders at the meetings.

Since students are a central focus of this review, the commission will hold engagement events to gather direct input from students from diverse community, cultural and linguistic backgrounds across the province. The commission is also considering additional consultations to ensure that students, particularly those living in vulnerable or marginalized circumstances, are heard.

The discussion paper and summary handout are available to the public and are available online in English at: <https://www.edu.gov.mb.ca/educationreview/consultation.html> and in French at: <https://www.edu.gov.mb.ca/revueeducation/consultation.html>.

A list of locations, dates and times of the public workshops is included in this release.

-30-

For more information contact:
Jean-Vianney Auclair
Manitoba's Commission on K-12 Education
Secretariat
470 - 800 Portage Avenue
Winnipeg MB R3G 0N4
manitoba.ca/educationreview
K12educationcommission@gov.mb.ca
Phone: 204-945-4135
Toll Free: 877-491-2657
Fax: 204-945-0221

Interactive Public Workshop Schedule

Date	Time	Location
April 24, 2019	6:00 pm to 8:30 pm	Caboto Centre, 1055 Wilks Avenue, Winnipeg
April 25, 2019	6:00 pm to 8:30 pm	Westwood School 46 Mallard Crescent, Thompson
April 27, 2019	9:00 am to 11:30 am	Canad Inns Destination Centre Club Regent 1415 Regent Avenue West, Winnipeg
April 27, 2019	1:00 pm to 3:30 pm	Canad Inns Destination Centre Club Regent 1415 Regent Avenue West, Winnipeg This meeting will be facilitated in French. (Language interpretation available)
May 6, 2019	6:00 pm to 8:30 pm	Wescana Inn, 439 Fischer Avenue, The Pas
May 9, 2019	6:00 pm to 8:30 pm	Clarion Hotel & Suites, 3130 Victoria Avenue, Brandon Bilingual (Language interpretation available)
May 11, 2019	9:00 am to 11:30 am	Aspen Lodge, 200 1st Street SE, Dauphin
May 13, 2019	6:00 pm to 8:30 pm	Carman Collegiate, 121 4th Avenue SE, Carman
May 14, 2019	6:00 pm to 8:30 pm	Pat Porter Active Living Centre, 10 Chrysler Gate, Steinbach
May 15, 2019	6:00 pm to 8:30 pm	Winnipeg Venue to be announced

THE BRANDON SCHOOL DIVISION

BYLAW NO. 5/2019

A Bylaw of the Board of Trustees of The Brandon School Division in Manitoba, providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the fiscal year, July 1, 2019 to June 30, 2020.

WHEREAS the estimates of the said School Division for the above-mentioned fiscal period have been made and the budget of the Division for the fiscal year of July 1, 2019 to June 30, 2020 was the sum of **ONE HUNDRED AND FIVE MILLION, EIGHT HUNDRED AND THIRTY-FIVE THOUSAND, ONE HUNDRED (\$105,835,100) DOLLARS**.

AND WHEREAS the Board of Trustees of the said School Division have not yet received any moneys on account of School Taxes for the year 2019-2020 from Municipalities nor any moneys from the Provincial Government by way of grant for the year 2019-2020 SAVE THE SUM OF *nil* Dollars (\$ --) from MUNICIPALITIES and THE SUM OF *nil* Dollars (\$ --) from the PROVINCIAL GOVERNMENT.

AND WHEREAS no moneys have been previously borrowed to meet the expenditures of the 2019-2020 fiscal period SAVE AS SET OUT IN THE FOLLOWING SCHEDULE, THAT IS TO SAY: Nothing previously borrowed.

AND WHEREAS the amount (if any) heretobefore borrowed and the amount hereby authorized to be borrowed do not exceed the amount of the said estimate after deducting therefrom such sums (if any) as have been paid over by Municipalities or by the Provincial Government on account of the amount required for July 1, 2019 to June 30, 2020 expenses of the School Division.

NOW THEREFORE the Board of Trustees of The Brandon School Division, in session assembled enacts as follows:

(1) THAT the Board of Trustees of the said School Division do borrow up to the sum **TWENTY MILLION (\$20,000,000) DOLLARS** from THE CANADIAN IMPERIAL BANK OF COMMERCE upon the credit of the said School Division, and do pay or agree to pay interest thereon either in advance or at maturity, and in either case after maturity, at the rate of PRIME less 0.6 per centum per annum.

(2) THAT the said borrowing may be by means of (a) an overdraft on the account of the School Division with the Bank by cheques signed by the Chairperson or Vice-Chairperson & Secretary-Treasurer or Assistant Secretary-Treasurer of the said School Division, or (b) a promissory note or notes of the said School Division, such note or notes to be attested by the signatures of the Chairperson and Secretary-Treasurer of the said School Division.

(3) THAT the amount so borrowed shall be a first charge upon any moneys to be received by the Board of Trustees on account of the estimate for July 1, 2019 to June 30, 2020 for the purposes of the said School Division whether from the Municipality or from the Provincial Government or from any other source and as the same are received the said School Division shall deposit them with the said Bank for payment of the amount so borrowed with interest thereon but the said Bank shall not be restricted thereto for payment of the sum or sums so borrowed nor shall it be bound to wait for repayment of the moneys so borrowed until the Municipality or the Provincial Government has discharged its obligation to the School Division nor be obliged to see that moneys paid to the School Division are deposited or applied as aforesaid

(4) THAT this Bylaw shall extend to and cover borrowings by the said Board of Trustees for the period commencing the 1st day of July, 2019, and to the extent necessary, this Bylaw shall have retroactive effect so as to be deemed in full force and effect at the commencement of said term.

(5) THAT nothing herein contained shall waive, prejudicially affect or exclude any right, power, benefit or security by statute, common law or otherwise given to or implied in favor of the said Bank.

GIVEN FIRST READING by the said Board of Trustees of The Brandon School Division, assembled at Brandon, in the Province of Manitoba, this _____ day of _____, 2019.

SECOND READING: _____ day of _____, 2019.

THIRD READING: _____ day of _____, 2019.

Chairperson

Secretary-Treasurer

I, Denis Labossiere, Secretary-Treasurer of The Brandon School Division
DO HEREBY CERTIFY the above to be a true copy of
Bylaw No. 5/2019.

Secretary-Treasurer